

CITY OF
Gardiner
Moving Forward



2012 ANNUAL REPORT

City of Gardiner

6 Church Street

Gardiner, ME 04345

Visit the City Hall's website at www.gardinermaine.com

Our office hours are **Monday through Friday 8:00am to 4:30pm.**

Contact City Hall

<u>DEPARTMENT</u>	<u>NAME</u>	<u>PHONE</u>	<u>EMAIL</u>
Animal Control	Jamie Dacyczyn	582-5150	jdacyczyn@gardinermaine.com
Assessing	Curt Lebel	582-6892	assessor@gardinermaine.com
City Clerk/Office Manager	Deirdre Berglund	582-4460	clerk@gardinermaine.com
City Manager	Scott Morelli	582-4200	citymanager@gardinermaine.com
Code Enforcement Officer/ Health Officer	David P. Cichowski	582-6892	ceo@gardinermaine.com
Deputy City Clerk	Ruth Glaeser	582-4460	uc1@gardinermaine.com
Economic and Community Development	Nate Rudy	582-6888	econdev@gardinermaine.com
Executive Assistant	Robin Plourde	582-4200	rplourde@gardinermaine.com
Finance Director	Denise Brown	582-6891	finance@gardinermaine.com
Fire Chief	Mike Minkowsky	582-4535	fire@gardinermaine.com
General Assistance	Dolores Daoust	582-1000	psoffice@gardinermaine.com
Heart & Soul Project Coordinator	Meaghan Carlson	629-8563	heartandsoul@gardinermaine.com
Library Director	Anne Davis	582-3312	library@gardinermaine.com
Planning and Development, Code Enforcement and Assessing Administrative Assistant	Dot Morang	582-6892	acoffice@gardinermaine.com
Police Chief	James M. Toman	582-5150	police@gardinermaine.com
Public Safety Assistant	Dolores Daoust	582-5150	psoffice@gardinermaine.com
Public Works Supervisor	Tony LaPlante	582-4408	publicworks@gardinermaine.com
Sewer Clerk	Becky Sieberg	588-4070	sewerbill@gardinermaine.com
Tax Collector/Deputy Treasurer	Kathleen Cutler	582-2223	taxcollector@gardinermaine.com
Wastewater Treatment	Chuck Applebee	582-1351	wwtp@gardinermaine.com

PUBLIC SAFETY NUMBERS

Police, Fire, Ambulance (emergency)	9-1-1
Police (non-emergency)	582-3211
Fire Department (non-emergency and burn permits)	582-4535
Augusta Regional Communications Center (Dispatch)	624-7076

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Additional Phone Numbers

School Superintendent
582-5346

Gardiner Area High School
582-3150

Gardiner Regional Middle School
582-1326

Boys and Girls Club
582-8458

Laura E. Richards Elementary School
582-3612

Riverview Elementary School
582-3402

Adult Education
582-3774

Dedication

Glenna Nowell began her lifelong commitment to public service when she took a job at the Gardiner Public Library in the early 1960s. She worked as a library assistant until Ms. Laura Calnan retired in 1974. Glenna became the new, head librarian and she found a place to put her passion for people, politics and books...she never looked back!

Public libraries changed dramatically through the 60s to the 90s and Glenna was always leading the charge with her stalwart conviction that residents of the Greater Gardiner area should have free and unimpeded access to a library and all that this institution has to offer. She would often tell the story of how she grew up in Chelsea, Maine and her one great respite was to come to this library and try to read all the books that were stored within the stacks. Every time she came to the library a new subject would catch her eye and she would explore it, finding new tangents to send her down another row of books.

Her passion for learning fueled her many great adventures throughout her professional career. She quickly understood that no library could exist on its own; it belongs to a community of libraries peppered throughout the State of Maine. She became a mentor and a leader for all Maine librarians and everyone who had the pleasure of meeting her became an advocate for libraries. Glenna took on the duties of president of the Maine Library Association and solidified her reputation as a state leader. She would often be found at the Maine State House speaking in front of legislators and informing them of the importance of libraries...and she rarely came back defeated. She collared her local representatives and made sure that they understood the importance of the Gardiner Public Library by hosting political workshops and inviting politicians to visit Gardiner.



Glenna Nowell
1937 to 2012



Glenna's impact on the generation of residents who grew up with her as their library director was profound. So many folks who moved away drop in to say "hello" when coming back to visit Gardiner. She made reading fun and with the launching of her **Who Reads What?** list of celebrity reading suggestions (www.gpl.lib.me.us/celebrity.html) her advocacy for reading became national. She solicited responses from presidents, writers and actors and the responses were gold! Glenna fought for our constitutional right to read whatever we wanted, and this led her, once again, onto the national stage. In 1986 she was the winner of the **Hugh M. Hefner First Amendment Award** and she gleefully flew to Chicago and accepted the award.

By 1993, Glenna's solid reputation and unfailing advocacy made her the perfect choice to become the **Librarian of the Year**, an honor bestowed upon her by the Maine Library Association. She remained committed to this organization throughout her life and was an advocate for technology in libraries and in getting all public libraries free connections to the Maine School and Library Network. Throughout her career, she broke through many glass ceilings. She was one of the first women to be inducted into Gardiner Rotary and she became the first, female president of that organization. She filled in as Interim City Manager and in 1996 she took on the job of Gardiner City Manager full-time. The stock of all librarians in our state was elevated by her acceptance of that role and the impressive job she did there. She knew no boundaries and she joyfully conquered most things put in her path.

With her passing, Gardiner has lost a bit of its heart and soul...no one was more proud to live and work in Gardiner. It is with a big "thank you" that the Gardiner City Council and the Gardiner employees dedicate this 2012 annual report to Glenna Nowell.

Mayor's Greeting

To: The Honorable City Council and Citizens of the City of Gardiner, Maine

From: Andrew B. MacLean, Mayor

Date: March 18, 2013

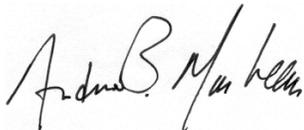
RE: ANNUAL REPORT FOR FISCAL YEAR 2012

In accordance with 30-A M.R.S.A. §2801, it is my pleasure to present this Annual Report for the City of Gardiner for Fiscal Year 2012 ending June 30, 2012. In this report, you will find a record of the City's financial transactions; a statement of the City's assets and liabilities, including a list of delinquent taxpayers; and a post-audit report based on the complete report of the City's auditors. I think you will find that these reports demonstrate that the financial condition of the City of Gardiner is sound.

During the past fiscal year, the City Council, City Manager, and Senior Management Team have adhered to a financial management philosophy endorsed by a diverse group of our fellow citizens who have occupied City Council seats or senior staff management positions for more than a decade: to provide a level of municipal services in general government, public works, public safety, and economic and community development that is appropriate for a community of nearly 6000 individuals that views itself as an attractive place to live, work, and raise a family, and is traditionally the service center community for southern Kennebec County. Furthermore, the City has accomplished this while keeping year-to-year budget increases at or below the inflation rate. The FY 2012 budget for city services in fact has zero impact on the property tax rate. Within tight budget constraints, the City also has made substantial investments in quality of life with the continuing improvement of our Kennebec River waterfront park, an exciting land use planning and development initiative supported by the Orton Family Foundation "Heart and Soul" Program, and the launch of a campaign to replace the aging gazebo on the Gardiner Common, to name just a few of highlights of the year.



I appreciate the contributions during the past year of members of the City Council, the City's dedicated work force, and the many citizen volunteers all of whom make Gardiner a very special community. It is a privilege to have served you as mayor and I respectfully submit for your approval this report of municipal activity.



City of Gardiner Mayors

Robert Hallowell Gardiner	1850	Will G. Atkins	1907-1908
Parker Sheldon	1851	Charles H. Gray	1909-1910
Robert Thompson	1852	B.E. Lamb	1911-1917 & 1921-1923
Edward Swan	1853	G.L. Bragdon	1918-1920
Noah Woods	1854-1858 & 1861-1862	Donald S. McNaughton	1924-1925
Henry B. Hoskins	1859-1860	Wallace N. Price	1925-1926
James Nash	1863-1864	William O. Cobb	1927-1934
Nathan O. Mitchell	1865-1866	Edwin P. Ladd	1935-1940
George W. Wilcox	1867	Phillip H. Hubbard	1940-1952
Joshua Gray	1867-1870	Percy K. Hanson	1953-1954
D.C. Palmer	1871-1873 & 1879-1880	Dwight Emery	1955 & 1959-1962
H.M. Wentworth	1874-1875	Russell J. Leighton	1956-1958
James B. Dingley	1876-1878 & 1893	Wallace E. Shepard, Sr.	1962-1967
Joseph.E. Ladd	1881 & 1886	Ralph M. Clark	1968-1969
William Perkins	1882-1883	Harold J. Shapiro	1970-1975
S.E. Johnson	1884-1885	Robert D. Mooers	1976-1977
John W. Berry	1887-1888	Irving B. Faunce	1978-1979
A.M. Spear	1889-1892	William F. MacDonald	1980-1985
Oliver B. Clason	1894-1896	Charles J. McLaughlin, Jr.	1986-1988
James Walker	1897-1898	Brian MacMaster	1989-1990
Freeman Patten	1899-1900	Patricia C. Bourgoin	1991-1992
Frederic Danforth	1901-1902	Brian Rines	1993-2006
Edwin L. Bussell	1903-1904	Andrew MacLean	2007-2012
Charles A. Knight	1905-1906	Thomas Harnett	2013-present

Councilors

City Council meetings are typically held on the first and third Wednesday of the month. Please feel free to contact City Hall, 582-4460, or refer to our calendar online for upcoming meetings.

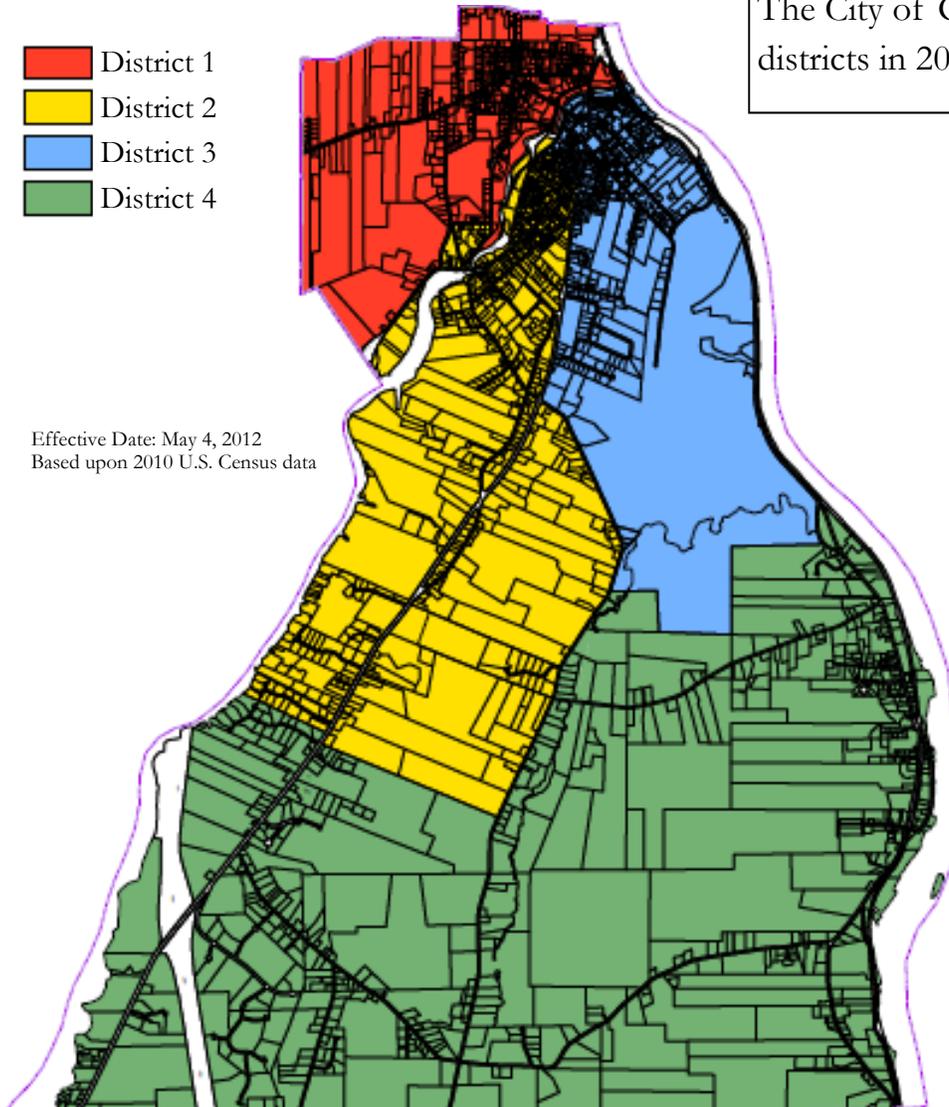
<u>Seat</u>	<u>Name/Term</u>	<u>Term</u>	<u>Phone</u>	<u>Address</u>
Mayor	Thom Harnett	2014	582-0905	52 Marston Road
District 1	Chris Leake	2013	582-7452	104 Northern Avenue
District 2	Pat Hart	2013	582-4119	34 High Holborn Street
District 3	Richard Heath*	2013	582-8007	116 Dresden Avenue
District 4	Philip Hart	2013	582-1401	P.O. Box 142, S. Gardiner
At-Large	William Barron*	2014	318-3462	PO Box 91, S. Gardiner
At-Large	Robert L Johnston	2014	582-2136	Oaklands Farm
At-Large	Scott Williams	2014	313-4072	High Holborn Street

* In the November 2012 election, William Barron ran for the open at-large councilor seat previously held by Kendall Holmes. Thom Harnett was elected Mayor of Gardiner, vacating his seat as District 3's councilor. In 2013, Richard Heath was appointed to serve the remainder of Thom Harnett's term.

Gardiner Voting Districts

- District 1
- District 2
- District 3
- District 4

Effective Date: May 4, 2012
Based upon 2010 U.S. Census data



The City of Gardiner updated its voting districts in 2012 to align more closely



As always, the City would like to thank our residents for their contributions to the City, whether volunteering for committees or providing feedback to help ensure we carefully consider difficult decisions that affect Gardiner's future.



The City Council reestablished two committees—Recreation Committee and Housing Committees. In 2013, the Recreation Committee will replace the gazebo on the Common that had to be torn down for safety concerns.

Fire Captain David Smith retired after 25 years serving Gardiner.



In Recognition

The City recognized several employees for their various years of dedicated service to Gardiner at the annual employee appreciation barbecue:

- Kathy Cutler, Tax Collector (5 Years)
- Peter Griffin, Police (5 years)
- Eric Testerman, Police (5 years)
- Deirdre Berglund, City Clerk (10 years)
- Ginny Nichols, Library (15 Years)
- David Smith, Fire/Rescue (25 years)

Congratulations and thank you to all Gardiner’s dedicated employees!



Nick Alberding, Pine State Trading CEO, received the 2012 Spirit of America Award.



Councilors Phil Hart and Robert Johnston

Online Information

Please subscribe to our web site (www.gardinermaine.com/subscriber) for up-to-date information about the City. You can receive: the weekly packet by the City Manager, City Council meeting agendas, library announcements, parking ban and snow removal notices, etc. Our City Council and Planning Board meetings are available to listen to live on our audio streaming. If you can't listen to the live meeting, it will be archived for you to go back and listen at a more convenient time (www.gardinermaine.com/Public_Documents/GardinerME_Audio/AudioStreaming).

Services available online: dog licensing, boat renewals, car registration renewals, resident comment form, committee interest form. **Look for our new and improved web site in 2013!**

City Manager's Annual Report

Scott Morelli, City Manager

As evidenced by the committee and departmental write-ups in this report, 2012 was another productive year for the City of Gardiner.

Despite rising costs and enhanced services, the City was yet again able to keep the mil rate flat. This marks the second time in the past three years that the City's budget has not resulted in a property tax increase. The Council and staff realize that high property taxes can dissuade residents from coming to or staying in our great community and so we continue to find ways to eliminate or reduce the need for any tax increase. For example, one of the recent cost-savings initiatives undertaken by the City is employee health insurance. Working with our employees, we expect to save at least \$5,000 but likely up to \$50,000 per year by switching plans.

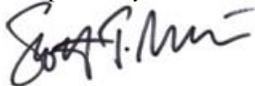
Here are some other noteworthy accomplishments for the 2012 calendar year:

- Finalized contracts with all unions through 2014. Contracts provide long-term health insurance savings for the City and a modest wage increase for our hard-working employees
- Finished the West Street sewer project, eliminating odors that have persisted in that neighborhood for a decade
- Worked with community groups on a variety of projects, including:
 - ◊ Flags Across Gardiner: With Jim Keenan of the American Legion, city staff and local volunteers placed over 100 American flags on telephone poles across Gardiner, thanks to donations from the community
 - ◊ Waterfront Electricity Project (Phase 1): Thanks to the Rotary's fundraising and in-kind efforts, the City was able to provide electricity to a portion of the waterfront for use by community groups during the various events held there year-round
 - ◊ Main Street Pop Up Program: Working with local landlords and Gardiner Main Street, four businesses opened up shop rent- and fee-free in four vacant downtown storefronts over the holidays, with one business continuing on into the new year
 - ◊ Enhanced Waterfront Skating Rink: Working with local church groups, a new rink liner was installed enabling many to enjoy ice skating during the 2012-13 winter months
 - ◊ Heart & Soul: Many community members and groups have donated their time and passion to this endeavor, which has generated useful input for the comprehensive plan
- Through a "Safe Routes to School" grant with a small local match, the Maine DOT began roadwork, drainage, and sidewalk construction from New Mills up Rt. 126 to the Middle School
- Upgrades to Ambulance rescue vehicles 1 & 2 by remounting the boxes onto new Chevy chassis, which will extend their lives 8 – 10 years
- The City adopted a new logo, with a slogan of "Moving Forward"

These are but a small sample of city accomplishments over the last year. I'd like to thank our elected and appointed officials, our staff, and the many community volunteers that work hard every day to make Gardiner a great place to live and to work. I'd also like to give a special thanks to departing Mayor Andrew MacLean and Councilor Ken Holmes for their many years of service to the community. As always, it is a privilege to serve the people of Gardiner as city manager.

Please contact me anytime with questions or concerns.

Respectfully submitted,



Scott Morelli, City Manager
582-4200 ext. 1100
citymanager@gardinermaine.com



City Manager Scott Morelli administering a survey at the November 2012 Election

Assessing Department

Curt Lebel, City Assessor
Dorothy Morang, Administrative Assistant

The Assessing Department operates under the Finance Department of the City of Gardiner.

The City Assessor is responsible for determining the equalized value of real estate and personal property that is subject to municipal taxation. In Maine, a large portion of municipal, school and county budgets are funded by the property tax. The City Assessor, acting as an agent of the State, governed by State Law and local management policy, is responsible for the equitable distribution of the property tax between all the taxable properties within the City. Ongoing administrative duties involve the maintenance of property information on parcels within the City, municipal budget cap development, maintenance and determination of captured value of the City's Tax Increment Financing districts and production of GIS maps for city projects. Specific records include legal information regarding ownership, parcel maps, property record cards, sales information, etc.

Valuations for the Fiscal Year 2012 assessment were largely stable. The Assessing office had reduced the City's taxable valuation by \$34.9 million dollars the previous year and further changes were not necessary for FY 2012. The Assessing Department will continue to monitor real estate market changes within the City to ensure that the property tax continues to be distributed fairly.

Assessment Statistics for Fiscal Year 2012

Assessment Date: April 1, 2011	Homestead Exemptions: 1,236
Commitment Date: July 29, 2011	Veterans Exemptions: 187
Taxable Valuation: \$363,026,000	Blind Exemptions: 4
Net Assessment: \$7,224,217.40	Parsonages: 8
Tax Rate: .0199	Tree Growth Parcels: 10
Assessment Ratio: 100% Certified Ratio	Farmland Parcels: 6
Transfers Processed: 146 (Apr 10-Mar 11)	Open Space Parcels: 2
Permit Checks: 286	Special Assessments- (1) \$2,926.83

FY 2012 Municipal Levy Limit: \$3,299,544.69

FY 2012 Municipal Levy: \$2,788,644.71

FY 2012 Municipal Levy was: \$510,879.98 less than allowable limit.

Important Deadlines:

April 1st- All applications for exemption, or current use programs are due. Statutory date of assessment.

May 1st- All business personal property declarations are due.

Finance Department

Denise Brown, Finance Director

Fiscal Year Ending June 30, 2012

This report is a narrative overview and analysis of the financial activities of the City of Gardiner for the fiscal year ended June 30, 2012. I encourage readers to consider the information presented here in conjunction with the audited financial report, which contains a complete analysis of the City's financial position. This report is available on the City's website.

Financial Highlights of Fiscal Year 2012

- The assets of the City of Gardiner exceeded its liabilities at the close of the most recent fiscal year by \$18,861,052 (*net assets*). Of this amount, \$2,289,568 (*unrestricted net assets*) may be used to meet the City's ongoing obligations to citizens and creditors.
- The City of Gardiner's total net assets decreased by \$206,065. This represents an increase of \$34,258 in governmental activities and a decrease of \$240,323 in business-type activities (Ambulance and Wastewater).
- As of the close of the current fiscal year, the City of Gardiner's governmental funds reported combined ending fund balances of \$2,919,796, an increase of \$321,749 in comparison with the prior year.
- At the end of the fiscal year, unassigned fund balance for the general fund was \$1,918,418 or 22% of total general fund expenditures of \$8,752,070.
- The City of Gardiner issued new debt totaling \$425,000 during the fiscal year. This was for the purchase of vehicles and equipment, a pellet boiler at City Hall, and for the Capen Road project.

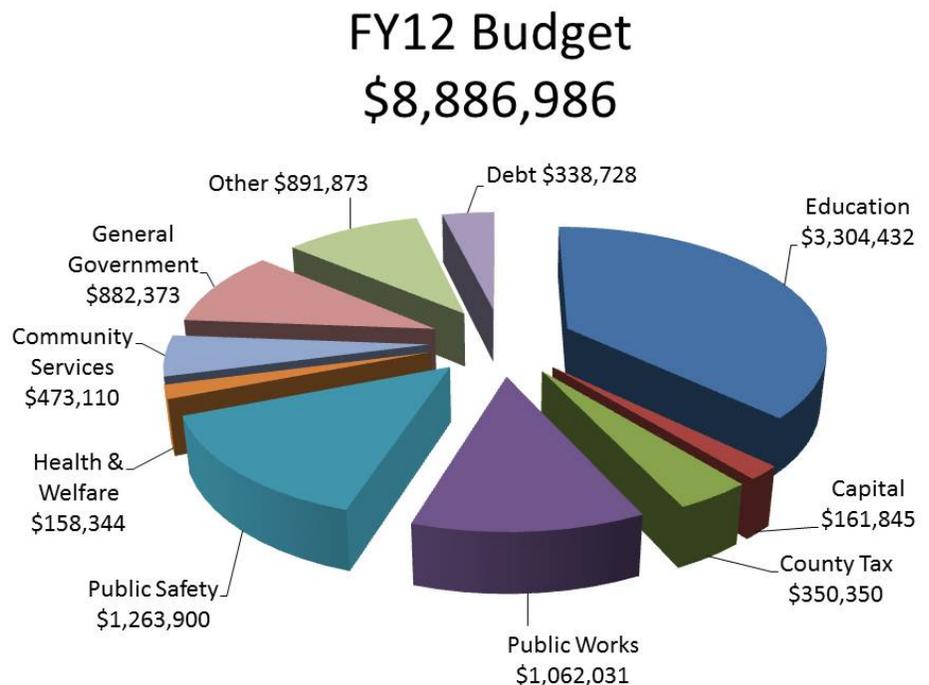
Financial Overview

The General Fund is the City's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund, such as Wastewater and Public Works.

The City of Gardiner adopts an annual appropriated budget for its general fund. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with this budget.

Government-wide financial information distinguishes functions of the City of Gardiner that are principally supported by taxes and intergovernmental revenues (*governmental activities*) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (*business-type activities*). The governmental activities of the City include general government, public safety, public works, education, and community services. This information is designed to provide readers with a broad overview of the City of Gardiner's finances, in a manner similar to a private-sector business.

The City has two business-type activities; the operations of the ambulance service and the wastewater treatment plant.



General Fund Budgetary Highlights

For the fiscal year, revenues exceeded budgetary projections by \$151,563 and expenditures were below appropriations by \$559,916. This created a positive variance of \$711,479 to the fund balance. However, the budgeted use of prior year carry forwards of \$99,850 and transfer to other funds of \$15,357 netted an increase of \$596,272 to the fund balance, as seen below.

CITY OF GARDINER, MAINE
Required Supplementary Information
Statement of Revenues, Expenditures and Changes in Fund Balance
Budget and Actual - General Fund
General Fund
For the year ended June 30, 2012

	Budget		Actual	Variance with final budget positive (negative)
	Original	Final		
Revenues:				
Taxes	\$ 8,044,217	8,044,217	8,073,452	29,235
Licenses and permits	67,000	67,000	36,814	(30,186)
Intergovernmental	946,563	946,563	1,176,103	229,540
Charges for services	16,500	16,500	17,146	646
Unclassified	153,000	153,000	97,674	(55,326)
Interest earned	27,240	27,240	4,894	(22,346)
Total revenues	9,254,520	9,254,520	9,406,083	151,563
Expenditures:				
Current:				
General government	882,373	882,373	882,544	(171)
Public safety	1,263,900	1,263,900	1,247,665	16,235
Public works	1,062,031	1,062,031	921,127	140,904
Health and welfare	158,344	158,344	162,729	(4,385)
Community services	473,110	473,110	466,439	6,671
Other expenditures	891,873	891,873	889,124	2,749
County	350,350	350,350	350,350	-
Education	3,304,432	3,304,432	3,304,432	-
Capital - All department	161,845	586,845	347,158	239,687
Debt service	338,728	338,728	180,502	158,226
Total expenditures	8,886,986	9,311,986	8,752,070	559,916
Excess (deficiency) of revenues over (under) expenditures	367,534	(57,466)	654,013	711,479
Other financing sources (uses):				
Use of fund balance	99,850	99,850	-	(99,850)
Proceeds from issuance of debt	-	425,000	425,000	-
Transfer to other funds	(697,384)	(697,384)	(712,741)	(15,357)
Transfer from other funds	230,000	230,000	230,000	-
Total other financing sources (uses)	(367,534)	57,466	(57,741)	(115,207)
Net change in fund balance	-	-	596,272	596,272
Fund balance, beginning of year			1,888,392	
Fund balance, end of year	\$		2,484,664	

Government-wide Financial Analysis

Net assets may serve over time as a useful indicator of a government's financial position. In the case of the City of Gardiner, assets exceeded liabilities by \$18,861,052 at the close of the most recent fiscal year.

By far the largest portion of the city's net assets (81%) reflects its investment in capital assets (e.g., land, buildings, machinery, and equipment); less any related debt used to acquire those assets that are still outstanding. The City uses these assets to provide services to citizens.

The City's restricted net assets represent resources subject to external restrictions on how they may be used. The remaining balance of *unrestricted net assets* (\$2,289,568) may be used to meet the City's ongoing obligations to citizens and creditors.

The City of Gardiner's net assets decreased \$206,065 during the current fiscal year. This change is broken out in the following categories:

- **Governmental activities:** The City's governmental activities increased the net assets by \$34,258.
- **Business-type activities:** The City's two business-type activities, the ambulance service and wastewater treatment plant, decreased the City of Gardiner's net assets by \$240,323.

CITY OF GARDINER, MAINE
Statement of Net Assets
June 30, 2012

	Governmental Activities	Business-type Activities	Total
ASSETS			
Cash	\$ 3,091,537	6,234	3,097,771
Receivables:			
Taxes receivable	14,490	-	14,490
Tax liens	452,719	-	452,719
Other receivables, net of allowances	147,979	755,759	903,738
Notes receivable	248,360	-	248,360
Internal balances	(498,361)	498,361	-
Capital assets, not being depreciated	928,648	829,677	1,758,325
Capital assets, net of accumulated depreciation	14,365,088	10,321,765	24,686,853
Total assets	18,750,460	12,411,796	31,162,256
LIABILITIES			
Accounts payable	73,060	98,655	171,715
Accrued expenses	36,098	17,153	53,251
Due to other governments	4,037	-	4,037
Accrued interest	37,526	43,500	81,026
Deferred revenue	-	6,172	6,172
Noncurrent liabilities:			
Due within one year	679,691	290,035	969,726
Due in more than one year	7,016,227	3,999,050	11,015,277
Total liabilities	7,846,639	4,454,565	12,301,204
NET ASSETS			
Invested in capital assets, net of related debt	8,426,158	7,027,537	15,453,695
Restricted for:			
Permanent funds	437,458	-	437,458
Revolving loan funds	628,012	-	628,012
Grants	52,319	-	52,319
Unrestricted	1,359,874	929,694	2,289,568
Total net assets	\$ 10,903,821	7,957,231	18,861,052

Fund Balance Overview

The focus of the City of Gardiner's *governmental funds* is to provide information on near-term inflows, outflows, and balances of *spendable* resources. Such information is useful in assessing the City's financing requirements. *Unassigned fund balance* may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the fiscal year, the City of Gardiner's governmental funds reported combined ending fund balances of \$2,919,796. Approximately 43 percent of this total amount (\$1,263,996) constitutes *unassigned fund balance*.

CITY OF GARDINER, MAINE
Balance Sheet
Governmental Funds
June 30, 2012

	General	TIF Fund	Other Governmental Funds	Total Governmental Funds
ASSETS				
Cash	\$ 2,273,855	-	817,682	3,091,537
Receivables:				
Taxes receivable	14,490	-	-	14,490
Tax liens	452,719	-	-	452,719
Other receivables	135,234	-	12,745	147,979
Notes receivable	-	-	248,360	248,360
Interfund loans receivable	139,158	-	31,535	170,693
Total assets	\$ 3,015,456	-	1,110,322	4,125,778
LIABILITIES AND FUND BALANCES				
Liabilities:				
Accrued payroll and related liabilities	36,098	-	-	36,098
Interfund loans payable	-	654,392	14,662	669,054
Accounts payable	66,924	30	6,106	73,060
Due to other governments	4,037	-	-	4,037
Deferred revenue	423,733	-	-	423,733
Total liabilities	530,792	654,422	20,768	1,205,982
Fund balances (deficit):				
Nonspendable	-	-	555,759	555,759
Restricted	-	-	533,795	533,795
Assigned	566,246	-	-	566,246
Unassigned	1,918,418	(654,422)	-	1,263,996
Total fund balances (deficit)	2,484,664	(654,422)	1,089,554	2,919,796
Total liabilities and fund balance	\$ 3,015,456	-	1,110,322	
Amounts reported for governmental activities in the statement of net assets are different because:				
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.				15,293,736
Other long-term assets are not available to pay for current period expenditures and, therefore, are deferred in the funds.				423,733
Long-term liabilities that are not due and payable in the current period and therefore are not reported in the funds:				
Accrued compensated absences				(254,967)
Accrued interest				(37,526)
Capital leases				(314,976)
Bonds payable				(7,125,975)
Net assets of governmental activities				\$ 10,903,821

City of Gardiner

The fund balance of the City of Gardiner's general fund increased \$596,272 during the fiscal year.

CITY OF GARDINER, MAINE
Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds
For the year ended June 30, 2012

	General	TIF Fund	Other Governmental Funds	Total Governmental Funds
Revenues:				
Taxes	\$ 8,073,452	-	-	8,073,452
Licenses and permits	36,814	-	-	36,814
Intergovernmental	1,176,103	-	137,351	1,313,454
Charges for services	17,146	-	30,989	48,135
Unclassified	97,674	35,000	47,860	180,534
Interest earned	4,894	-	992	5,886
Total revenues	9,406,083	35,000	217,192	9,658,275
Expenditures:				
Current:				
General government	882,544	184,606	-	1,067,150
Public safety	1,247,665	-	57,205	1,304,870
Public works	921,127	-	-	921,127
Health and welfare	162,729	-	-	162,729
Community services	466,439	-	-	466,439
Education	3,304,432	-	-	3,304,432
County	350,350	-	-	350,350
Unclassified	889,124	80,059	26,270	995,453
Capital expenditures	347,158	-	131,807	478,965
Debt service	180,502	507,712	21,797	710,011
Total expenditures	8,752,070	772,377	237,079	9,761,526
Excess (deficiency) of revenues over (under) expenditures	654,013	(737,377)	(19,887)	(103,251)
Other financing sources (uses):				
Proceeds from debt / capital leases	425,000	-	-	425,000
Transfers in	-	738,488	-	738,488
Transfers out	(482,741)	(230,000)	(25,747)	(738,488)
Total other financing sources (uses)	(57,741)	508,488	(25,747)	425,000
Net change in fund balances	596,272	(228,889)	(45,634)	321,749
Fund balances (deficit), beginning of year	1,888,392	(425,533)	1,135,188	2,598,047
Fund balances (deficit), end of year	\$ 2,484,664	(654,422)	1,089,554	2,919,796

Capital Asset and Debt Administration

Capital assets. The City of Gardiner's investment in capital assets for its governmental activities as of June 30, 2012, amounts to \$15,293,736 (net of accumulated depreciation). This investment in capital assets includes land, buildings, land improvements, vehicles, machinery and equipment, and infrastructure.

Major capital asset events during the current fiscal year included the following:

- purchase of a new police cruiser, and a new dump truck and loader for the public works department ;
- purchase of a thermal imaging camera for the fire department, and a mower for the building and grounds department;
- a pellet boiler and upgrades to the air conditioning at City Hall.

City of Gardiner

Long-term debt. At the end of the current fiscal year, the City of Gardiner had total bonded debt outstanding of \$11,249,880. Of this amount, \$4,123,905 is business-type activities and \$7,125,975 is for governmental activities.

State statutes limit the amount of general obligation debt a municipality may issue to 15 percent of its total state assessed valuation. The current debt limitation for the City of Gardiner is \$51,217,500 which is in excess of the City of Gardiner's outstanding general obligation debt of \$11,249,880.

Economic Factors

In response to the continued uncertainty surrounding the national economy, management has been closely tracking not only revenues and expenditures, but also foreclosures, liens, unemployment rates, and building permit levels. To date, the City has seen slight increases in foreclosure and lien rates and will continue to monitor these levels and take steps to assist our tax/rate payers in obtaining assistance wherever possible.

The City will continue to pursue new industrial and commercial development in the Libby Hill Business Park, as well as seek ways to bring businesses to the entire Gardiner community. During the upcoming fiscal year, the City's management team will also continue to monitor and evaluate local, state, and national economic conditions to make proactive decisions to put Gardiner in its best financial position.

Next Year's Budget and Tax Rate

The above economic factors were considered in preparing the City's budget for the 2012-13 fiscal year. The Council's primary budgetary objectives were to provide quality city services to its citizens, minimize any increase in the property tax rate, and examine the cost of individual services to determine applicable user and permit fees. To accomplish these goals, city staff scrutinized their budgets for savings, examined staffing levels, adopted user fees, and refined operational service delivery methods for efficiencies.

The 2012-13 fiscal year budget adopted by the City Council resulted in a zero percent increase to property taxes, keeping the mill rate at 19.9.

Financial Management

The Finance Department is committed to ensuring sound financial management of the public's funds by following the City's financial action plan, maintaining a sufficient fund balance, and adhering to the highest management standards. Functions of the finance department include accounting, human resource management, risk management, purchasing, debt administration, cash management, treasury, tax assessing, and tax collection. The finance staff is dedicated to providing the City Manager & City Council, all city departments, business owners, and the residents of Gardiner with fiscal support. The Finance Department is comprised of the following staff:

- The Finance/Human Resource Director is responsible for all aspects of the City's financial functions and the management of the Finance Team; as well as the human resource needs of the City.
- For segregation of duties, Executive Assistant Robin Plourde assists the Finance Director on a part-time basis. The assistant performs the weekly payroll and accounts payable functions.
- Kathy Cutler is the Tax Collector/Deputy Treasurer and is responsible for the billing, collection, and monitoring of taxes, and filing tax liens; as well as duties of Deputy Treasurer and serving as the City's Motor Vehicle Agent.
- Curt Lebel, the City's contracted Assessor, is responsible for the assessment of all properties in accordance with State Constitutional and Statutory laws.

Questions concerning any of the information provided or requests for additional financial information should be addressed to the Finance Director, 6 Church Street, Gardiner, Maine 04345.

Acknowledgement

I would like to thank the finance staff for all their hard work and dedicated service to the City of Gardiner. Their continued insight into cost saving measures and efficiencies are what makes them the key employees they are.



Certified Public Accountants and Business Consultants

Independent Auditor's Report

City Council
City of Gardiner, Maine

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Gardiner, Maine as of and for the year ended June 30, 2012, which collectively comprise the City's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the City of Gardiner, Maine's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion the financial statements referred to above, present fairly, in all material respects, the respective financial position of the governmental activities, business type activities, each major fund, and the aggregate remaining fund information of the City of Gardiner, Maine, as of June 30, 2012, and the respective changes in financial position and cash flows, where applicable thereof, for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated December 10, 2012 on our consideration of the City of Gardiner, Maine's internal control over financial reporting and our test of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

Accounting principles generally accepted in the United States of America require that Management's Discussion and Analysis and the budgetary comparison information (Exhibit A-2) as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context.

City Council
Page 2

We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City of Gardiner, Maine's financial statements as a whole. The combining and individual fund financial statements are presented for the purpose of additional analysis and are not a required part of the financial statements. The information is the responsibility of management and was derived from and reflects directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements taken as a whole.



CITY OF GARDINER, MAINE
Schedule of Comments

OTHER COMMENTS

Preparation of Financial Statements

In the current year, the accounting records were in good condition when we arrived to perform the audit. There were no material journal entries proposed as a direct result of our auditing procedures. Additionally, we found that the Finance Director took responsibility for reviewing the financial statements in detail, as well as preparing the management discussion and analysis section of the report. We feel she possesses the experience and knowledge to take the next step and prepare the actual statements and footnotes. Since this can be a time consuming project, we would suggest phasing this in over a few years, perhaps taking on the fund statements initially, then the footnotes, and finally the entity-wide full accrual statements. We feel this would be a reasonable approach given other job responsibilities of this position.

Management Response:

Due to the added responsibilities of the Finance Director; which include, but are not limited to, all human resource functions and risk management duties, time does not allow for preparation of the final documents required to produce the Financial Report. Most statements are provided to the auditors in a similar format as theirs and the Finance Director carefully reviews and notes any discrepancies of the draft report before the auditors finalize it.

Tax Collector

Kathleen Cutler, Tax Collector/Deputy Treasurer

The Tax Collector operates under the Finance Department of the City of Gardiner.

The Tax Collector is a public officer, appointed by the municipal officers, who has the duty of collecting taxes lawfully assessed within the municipality. The office is open Monday through Friday 8:00am to 4:30pm. The Tax Collector's duties include the preparation of the tax bills, administering the tax club, sending out the 30 Day Demand notices, filing liens and processing the foreclosures, working with mortgage holders to provide tax information and assisting residents with motor vehicle, boat, snow mobile and ATV registrations. It is our mission to provide every taxpayer with the highest level of customer service while exploring ways to control and minimize costs.

Costs saving measures include in-house tax billing and only sending reminder notices to accounts which are not escrowed.

The City offers a Tax Club which allows residents the option to pay their taxes in nine (9) equal payments. All previous accounts must be paid in full before a Tax Club is issued. Tax Clubs may include both Real Estate and Personal Property.

For FY2012 we sent out 2555 tax bills, 160 liens were filed and 67 foreclosure notices were sent. To obtain a complete list of tax acquired properties please contact the office at (207) 582-2223 or email the request to taxcollector@gardinermaine.com.

For FY12 we registered 5018 vehicles for a total of \$751,947.36 in excise tax. Of the 5018, 226 were at Step 1, 237 at Step 2, 183 at Step 3, 191 at Step 4, 324 at Step 5 and 3857 at Step 6.

Tax Collectors Report for FY12

Assessed Value	363,026
Tax Rate (per \$1,000)	19.90
Commitment	7,224,217
Real Estate	6,891,462
Personal Property	332,756
Commitment	7,224,217
Abatements/Write Offs:	
Write Offs	15,154
Holly Lynn Carlezon	15,295
Michael Maschino Personal Rep	219
David Young	507
Kathleen Clark	384
KNG Holdings, LLC	37,939
	69,499
Current Year Collections	6,887,255
Current year taxes receivable at end of year	267,464
Taxes and liens receivable - prior year	199,746
Outstanding tax receivables at 6/30/12	467,210

Due dates: *1st half September 15, 2011* **Interest rate on delinquent taxes:** *7%*
 2nd half March 15, 2012 **Collection rate:** *96.3%*

Outstanding Tax Receivables as of 6/30/2012** denotes payments made between 7/1/12 and 3/21/13*

ADAMS JOSHUA	1,701.35	CAPITAL FRANCHISE ASSOCIATES	132.35
ADRIENNE KAREN	8.20	CARON CLAUDE R & LYNN A	3,309.13 *
AINSLIE JAY C	186.47	CARON CLAUDE R & LYNN A	3,116.04 *
ALBERT JEFFREY A & RHONDA J	350.51 *	COLD CREEK PLANTATION LLC	68.97 *
ALBERT JEFFREY A & RHONDA J	690.94 *	COLD CREEK PLANTATION LLC	595.48 *
ALBERT TINA	9.30	COLLINS ROBERT J	219.09 *
ALBERT TINA	7.39	COLLINS ROBERT J	468.36
ALBERT TINA	14.59	COLLINS ROBERT J	990.63
ALLIED INSURANCE AGENCY	199.50 *	CONRADO ROBERTO & SWIDER TOM	40.76
ANDERSON DOLORES L	732.67 *	CONRADO ROBERTO & SWIDER TOM	33.34
ANHOLD TARA M	1,311.91 *	COOK RUSSELL S	33.20 *
ARMSTRONG JOYCE	2,213.68	COSTA LEONARD R	713.92 *
ARMSTRONG JOYCE	2,091.18	COTE CINDY L	756.74
ARONSON ALAN	381.07 *	COTE CINDY L	714.63
ARONSON ALAN	1,046.40 *	DAILEY KIM L	1,384.63
ARONSON ALAN	979.24 *	DAILEY KIM L	2,308.71
ATKINS CATHERINE F	483.32 *	DANIEL RICHARD & HEIDI	576.93 *
ATKINS CATHERINE	671.30	DANIEL RICHARD & HEIDI	263.60 *
B & C LTD	4.29	DANIEL RICHARD D & HEIDI J	1,453.01 *
B & C LTD	4.17	DANIELS SCOTT	1,995.15 *
BAILEY NORMAN S JR	296.44 *	DAVIS BRUCE W	147.48 *
BAILEY NORMAN S JR	295.51 *	DAVIS BRUCE W	1,256.05 *
BALLEW CASEY B	1,175.45 *	DAWSON JOYCE L	1,047.82
BALLEW CASEY B	2,419.79 *	DICENT VALERIO	3,510.57
BAUCOM SHEILA	795.26	DICENT VALERIO	3,305.56
BECKIM CONSTANCE A	160.00 *	DICK T W CO INC	1.90
BECKWITH LEONARD A & ALLISON S	6,430.93 *	DICK T W CO INC	22.05
BECKWITH LEONARD A	6,614.72 *	DICK T W CO INC	1,565.00
BERMAC PROPERTIES LLC	7,868.07	DICK T W CO INC	5,861.29
BERMAC PROPERTIES LLC	8,519.40	DICK T W CO INC	5,524.22
BISSON ROBERT L	1,164.46 *	DICK T W CO INC	81.32
BLEASE DWIGHT S & HEATHER D	2,980.37 *	DICK T W CO INC	1,236.15
BLEASE DWIGHT S & HEATHER D	2,600.11 *	DICK T W CO INC	62.50
BLEASE DWIGHT S & HEATHER D	2,685.75 *	DICK T W CO INC	1,070.31
BOISSONNEAU ROGER L III	874.40 *	DICK T W CO INC	5,824.65
BOISSONNEAU ROGER L III	1,580.42	DICK T W CO INC	5,489.76
BONENFANT EDWARD J	1,191.27	DICK TW CO INC	1,530.09
BOWE TIMOTHY R	2,758.83	DINEEN DAVID JR	240.26
BRADLEY DIANA R	294.04 *	DINEEN DAVID JR	231.31
BRENDAHL CRICKETT	1,304.31 *	DINGUS JOHN W SR	2,117.54 *
BRENDAHL CRICKETT	1,315.51	DINGUS JOHN W SR	2,000.72
BREWER LAURIE	329.45 *	DONOVAN-KALOUST GREGG M	2,796.20 *
BREWER LAURIE	352.24 *	DORSEY TYLER	775.21
BROWN CURTIS G	306.58 *	DYER PAUL	730.98
BUCKLEY PETER S & DEBORAH B	1,361.37 *	EDWARDS ROBERTA C	2,350.63
BUCKLEY PETER S & DEBORAH B	2,390.23	EDWARDS ROBERTA C	2,615.52
BUECHLER KENNETH (PERSON IN POSSESSION)	316.51	EDWARDS ROBERTA C	2,678.83
C B MAREIC INC	787.93 *	ELLIOTT ROBERT E II	699.88
C B MAREIC INC	1,481.36 *	FB002S	1,010.58
C L REAL ESTATE HOLDINGS LLC	9,642.47	FEDERAL NATIONAL MORTGAGE ASSOCIATION	1,182.58
C L REAL ESTATE HOLDINGS LLC	9,973.03	FEDERAL NATIONAL MORTGAGE ASSOCIATION	564.02 *
CALIANDRO MICHELLE A	783.04 *	FERLAND HAZEL K	1,495.50
CALIANDRO MICHELLE A	2,468.88	FERRAILOLO CORPORATION	8.54 *

Outstanding Tax Receivables as of 6/30/2012

* denotes payments made between 7/1/12 and 3/21/13

FITCH RALPH JR	958.56 *	JONES ELLEN C	2,741.28
FORTIN MAX (PERSON IN POSSESSION)	73.33	JORDAN MICHAEL W	809.97 *
FORTIN MAX (PERSON IN POSSESSION)	581.53	JORDAN MICHAEL W	930.32
FORTIN MAX	555.57	KELLY THOMAS D	4,076.60
FOWLER CLYDE A JR	1,317.48 *	KHANSARI-NEJAD KAVEH D	3,099.89
FOWLER CLYDE A JR	659.43 *	KIRK DAVID T(PERSON IN POSSESSION)	1,704.45
FOWLER PAUL & STACIA	2,105.17 *	KIRK DAVID T	1,625.34
FROST JACQUELINE & ROD A	1,769.04 *	KNOWLES DAVID A C	1,936.11
FULLER PAUL F	628.01 *	KNOWLES DAVID	1,229.69
FULLER PAUL F	1,653.97 *	KOWALSKI ANN C	1,044.56 *
GAITHER SUSAN L	1,318.28 *	KRECHKIN SHERRY	467.67 *
GATCOMB PAMELA A	45.30 *	KRECHKIN SHERRY	407.64 *
GIACOMUZZI JEFFREY A	1,925.06 *	KRECHKIN SHERRY	405.12 *
GIRARDIN AARON J	2,518.69 *	KROUSE CHRISTOPHER J	2,381.92
GLIDDEN FREDERICK G	769.60	LEIGHTON RICHARD S	2,327.08
GOWELL MICHELLE	1,592.73 *	LEIGHTON RICHARD S	2,192.08
GOWELL MICHELLE	1,748.42	LEMIEUX MICHAEL V & HOLLY A	2,435.93
GRANT THOMAS F & LOIS B(PERSONS IN	124.76 *	LOADS OF FUN	214.29 *
GRAY JEFFREY A & MARY JANE	745.87 *	LOVECHENKO EUGENE	2,412.84
GRAY JEFFREY A	2,763.53 *	LOVECHENKO EUGENE	2,284.70
GRAZIOSO ANTHONY M JR & BEVERLY P	471.94	MACMASTER JASON T	2,143.80
GREENLEAF JOHN	294.97	MACMASTER JASON T	2,329.92
GREGOIRE MICHAEL D PERSONAL REP	2,000.40 *	MACMASTER JASON T	3,889.34
GREGOIRE MICHAEL D	1,744.41	MACMASTER JASON T	3,673.85
GRIEVE DAVID & ELAINE	373.69 *	MACMASTER MICHAEL	3,054.04
GRIEVE DAVID & ELAINE	370.36	MACMASTER MICHAEL	4,791.63
HANSON DARRIN	2,400.33 *	MACMASTER THOMAS	49.92
HANSON DARRIN	2,261.00	MANSIR DONALD R	1,700.97
HANSON DARRYL	122.65 *	MANSIR DONALD R	1,918.88
HANSON DARRYL	1,360.29	MARSHALL LINDA	79.19 *
HANSON MARGARET V	1,182.03	MARSTERS RONALD	980.32 *
HARVEY GARY J	1,822.02	MARTIN KENNETH	2,104.45 *
HAWES ALTHEA L	2,774.44	MAXWELL ELAINE A	112.82 *
HAWES ALTHEA L	3,006.51	MAXWELL ELAINE A	2,893.95 *
HEIRS OF DOWNS ANNIE C	1,609.72 *	MCFARLAND PAUL A	148.35 *
HESTER NICHOLAS	3.43 *	MCGEE PROPERTIES LLC	2,292.96 *
HESTER NICHOLAS	1,929.83 *	MCGEE PROPERTIES LLC	4,015.33
HESTER NICHOLAS	1,824.12	MCGEE PROPERTIES LLC	2,419.84 *
HIGGINSON GARY K	1,003.47	MCGEE PROPERTIES LLC	293.26 *
HIGGINSON GARY K	2,080.41	MCGEE PROPERTIES LLC	554.30 *
HILLTOP LOG HOMES INC	1,261.30 *	MCGEE STEVEN A	236.41 *
HINKLEY LEON E JR	583.72	MCGEE STEVEN A	352.28 *
HINKLEY LEON E JR	594.34	MCGEE STEVEN A	668.83 *
HINSON DAVID A	760.78	MCGEE STEVEN A	1,345.86 *
HINSON DAVID A	689.11	MCNAUGHTON REBECCA A	2,523.76
HINSON DAVID A	656.80	MENTALL MARTHA F	2,048.72 *
HOLT AURILLA	34.32	MICHAUD DAVID & BROWN ROBERT	68.65
HOLT AURILLA	29.17	MICHAUD DAVID & BROWN ROBERT	66.68
HUGHES MARKIE	940.20	MILL STREAM RESTAURANT	461.21
HUGHES MARKIE	1,020.78	MOODY CALVIN S	1,548.18 *
JOHNSON ROBERT S	2,203.00	MOODY CALVIN S	1,936.11
JONES ELLEN C	29.24	MORANG JEFFREY	1,194.52
JONES ELLEN C	1,612.58	MORGAN MARK S	450.94 *

Outstanding Tax Receivables as of 6/30/2012

* denotes payments made between 7/1/12 and 3/21/13

MORGAN MARK S	749.08	RYAN WHEATON	11.52 *
MORGAN THE MORGAN FAMILY TRUST	2,305.21	SAVINGS BANK OF MAINE	804.29 *
MORRISSEY PATRICK & BONNIE	2,340.33	SAXON BONNY L	625.02
MUELLER ROBERT W	3,821.90	SAXON BONNY L	596.49
MUELLER ROBERT W	3,598.46	SHEPARD CAROLY H	804.13 *
MURI STEPHANIE	11.84	SHEPARD CAROLY H	3,196.04
MURI STEPHANIE	4.19	SIDE POCKET BILLIARDS LLC	4,971.49 *
MURRAY DANIEL SCOTT	3,421.29 *	SIDE POCKET BILLIARDS LLC	2,784.65 *
MURRAY DANIEL SCOTT	3,221.56	SIDE POCKET BILLIARDS LLC	4,307.03 *
NEW ENGLAND GRAPHICS	324.42	SIDE POCKET BILLIARDS LLC	4,363.66 *
NEW ENGLAND GRAPHICS	595.43	SIDE POCKET BILLIARDS LLC	356.10 *
NEW ENGLAND GRAPHICS	598.50	SIRACUSA RICHARD S	2,345.93 *
NEWTON TAMARA	1,284.29	SIRACUSA RICHARD S	2,575.44
NEWTON TAMARA	1,216.76	SIROIS EUGENIA A	865.27 *
NEWTON THOMAS J	327.00	SIROIS EUGENIA A	1,146.84
NORTHERN NEW ENGLAND TELEPHONE	2.94 *	SMITH MICHAEL S	1,843.02
NORTON JEROMIAH	702.05	SOLOMON CHRISTINE L	1,382.92
NORTON JEROMIAH	631.89	SPARROW LYNNE	1,189.20 *
NORTON JEROMIAH	602.95	STEBBINS DANIEL R (PERSON IN POSSESSION)	1,950.49 *
PALMER MICHAEL E	567.07 *	STONE DEBRA J	247.15 *
PAPERROUTE LLC	2,892.37	STONE DEBRA J	560.41
PB & J CO LLC (PERSON IN POSSESSION)	2,922.37 *	STONE DEBRA J	526.41 *
PELLETIER PAUL A	473.32 *	STONE DEBRA J	572.81
PELLETIER PAUL A	850.63	STONE DEBRA J	522.43 *
PILCHER STEVEN	626.65	STONE DEBRA J	294.57 *
PREFERRED PUMP, LP#41	230.52	STONE DEBRA J	514.47 *
PURINGTON ADAM	1,159.42 *	STONE DEBRA J	303.58
PURINGTON ADAM	4,369.60	STONE DEBRA J	496.56 *
PURINGTON ADAM	669.96 *	STONE DEBRA J	292.82
PURINGTON ADAM	1,122.00	STEPHEN CHAISSON	123.54
PUSHARD LORRAINE	1,693.68 *	TARBOX PAULY D	2,237.81 *
PUSHARD LORRAINE	1,602.28	TARBOX PAULY D	2,101.95
QUIGLEY ROBERT D	2,800.94 *	TATE CLARENCE M	316.13
QUIGLEY ROBERT D	2,637.90	TIGER TOWN DISCOUNT BEVERAGE	204.88
REBECCA ADLER	201.65	TIGER TOWN DISCOUNT BEVERAGE	205.94
REBECCA ADLER	172.96	TIGER TOWN DISCOUNT BEVERAGE	200.05
REED ANNETTE D	1,693.00 *	TRACY MARY LOVE PERSON IN POSSESSION	3,200.54
REED ANNETTE D	1,595.50	TRACY MARY LOVE PERSON IN POSSESSION	3,351.39
RENT-WAY INC	1,102.91	TRACY MARY LOVE PERSON IN POSSESSION	3,449.82
RENT-WAY INC	791.05	TRACY MARY LOVE PERSON IN POSSESSION	2,920.37
RENT-WAY INC	610.32	TRASK TERRY STACY	576.70
RICHARD SHARON	1,155.50 *	TRUSSEL CHAD	120.93
ROGER BECK	3.08	TRUSSEL CHAD	219.82
ROSS DANIEL G	2,930.36 *	TRUSSEL CHAD	216.66
ROSS DANIEL G	3,034.08	VELLANI DON J	982.93 *
ROY JOSEPH G PERSONAL REP	2,610.57	WEISS MARY	15.02
ROY JOSEPH G PERSONAL REP	1,628.48	WESTERN UNION	18.76
ROY JOSEPH G PERSONAL REP	1,550.60	WILLIAMS CATHERINE L	890.78 *
RTM GARDINER LLC	264.55 *	WILLIAMS CATHERINE L	1,097.80
RTM GARDINER LLC	921.12	WLODYLO DEBRA WLODYLO PETER M	972.97 *
RTM GARDINER LLC	281.70	WLODYLO DEBRA WLODYLO PETER M	1,227.53
RTM GARDINER LLC	1,852.30	WOODMAN KENNETH E	885.41 *
RYAN FISH	62.52 *	WORTHLEY TODD	<u>3,581.74 *</u>
		TOTAL	467,209.00

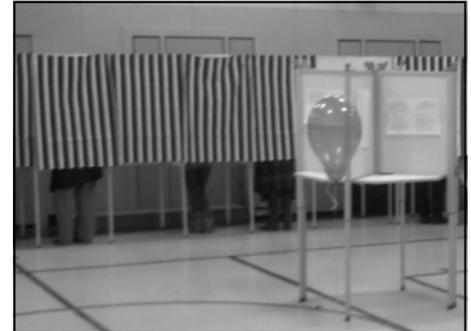
City Clerk

Deirdre Berglund, City Clerk and Office Manager

Ruth Glaeser, Deputy City Clerk

Election Information:

Voter Registration – Residents may register to vote in the Clerk’s office in City Hall during regular business hours. Please bring proof of residency with you—i.e., driver’s license, tax bill, mail with resident address. There are four voting districts. All voting takes place at Boys and Girls Club of Greater Gardiner, 14 Pray Street. If residents prefer to vote by absentee ballot, requests may be made by mail, online at www.gardinermaine.com, phone or by voting at the Clerk’s office, anytime within 45 days prior to any election.



2013 Election dates to remember:

- June 4, 2013 - MSAD11 Budget Referendum
- November 5, 2013 - General Election & Referendum

In November 2012, Gardiner had a 70% voting turnout!

Special thanks to the following residents for their help with 2012 Elections: Maureen Blanchard, Matilda Gay, Carole Kellogg, Beverly LaPlante, Jerome Maschino, Mary Maschino, Dawn McGrath, Pat McLaughlin, Barbara Pelletier, Catherine Pelletier, Nicki Pelletier Mary Perkins, Amy Rees, Lois Roberts, Carol Schumaker, Sharon Stevens and John White.

If you are interested in helping with Elections, please contact the Clerk’s office.

Dog Licenses

All dogs older than 6 months must be licensed in the State of Maine. To license a dog, a current state of Maine rabies certificate must be presented along with a spay/neuter certificate. The fee for unaltered dogs is \$11 and altered dogs is \$6. **Dog Licenses expire on December 31.** We receive and can sell licenses for the following year on October 15th. Per State Law, a late fee of \$25 is charged for renewing your dog license after January 31. You may register your dog online at www.gardinermaine.com.



Inland Fisheries Licenses and Registrations Sold in Calendar Year 2012

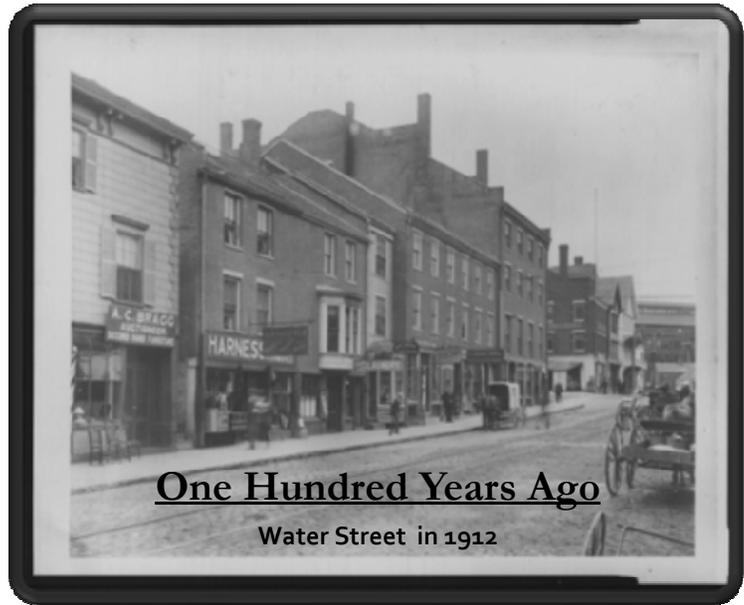
Combination Hunting and Fishing Licenses	167
Hunting Licenses	214
Fishing Licenses	233
Saltwater Fishing Registry	8
Boat Registrations	295
Lake & River Protection Stickers	1
Snowmobile Registrations	134
ATV Registrations	77

Inland Fisheries & Wildlife

Fishing and/or hunting licenses may be purchased at the Clerk’s office. We use the State of Maine’s system so we have access to residents from other towns. Boats, ATV’s and Snowmobiles may be renewed at the Clerk’s office too! IFW transactions are available online too www.gardinermaine.com. If you need current law books, please stop and pick one up!

In Memory Of...

January 3, 2012	Breton, Raymond A
January 27, 2012	Sirois, Marjorie H
January 31, 2012	McKenzie, Judith
February 8, 2012	Dill, Mary Ellen
February 23, 2012	Garland, John S
March 22, 2012	Moody, Pearl
April 2, 2012	Friel, Garth Eugene
April 8, 2012	Lawrence, Keira
April 15, 2012	Woods, Katharine
May 19, 2012	Bailey, Dorothy
May 22, 2012	Parker, Claire
May 25, 2012	Allen, Pamela
June 6, 2012	Connors, Dennis
June 6, 2012	Hawes, Althea
June 8, 2012	Pease, Nancy
June 12, 2012	Gervais, Yvonne
July 23, 2012	Rowe, Ruth Gertrude
July 23, 2012	Staples, Thomas Francis
July 24, 2012	Grazioso, Anthony
August 12, 2012	Nichols, Ervin
August 19, 2012	Carey, Jennie
August 22, 2012	Hersom, Phyllis
September 13, 2012	Cusick, Sophia
September 13, 2012	Rogers, Kenneth
September 13, 2012	Sirois, Gerald
September 15, 2012	Pierson, Dorothy
September 21, 2012	Libby, Floyd
September 29, 2012	Bates, Daniel
October 19, 2012	Maschino, Beatrice
October 23, 2012	Merrill, Marjorie
October 26, 2012	Rand, Miriam
November 4, 2012	Eastman, Gary
November 6, 2012	Gay, Mildred
November 7, 2012	Peacock, Nancy
November 12, 2012	Lawson, Brian
November 25, 2012	Cole, Charles
December 5, 2012	Willard, Richard
December 16, 2012	Nowell, Glenna
December 25, 2012	Lambert, Dorothy
December 28, 2012	Whitham, Gertie Mary
December 30, 2012	Hanson, Vera Margaret



Census Information:

Gardiner Population 1910 = 5311

Gardiner Population 2010 = 5800

In 1912 there were:

-73 Births

-80 Marriages

-86 Deaths

In 2012 there were:

-67 Births

-35 Marriages

-41 Deaths

Vital Records

Birth certificates, death certificates and marriage certificates are available at the clerk's office. The cost is \$15 for the first copy, \$6 for each additional copy. If you would like a copy, please bring current identification and proof of lineage.

Marriage Licenses:

A marriage license may be obtained from the City Clerk's office. The cost is \$40. If either applicant was previously married, a certificate must be presented indicating the dissolution of the former marriage. The document must have the original signature of the issuer on it or a raised seal attesting that it is a true copy. *Marriage ceremonies at City Hall cost \$25.* Our office performed seven marriages in 2012.



A joint effort between the City and community volunteers brought a skating rink to the water front.

*Dave Cichowski - Code Enforcement Officer, Building Inspector,
Plumbing Inspector, Local Health Officer, E-911 Addressing Officer
Dorothy Morang - Administrative Assistant*

Code Enforcement

2012 has been a year of commercial improvements and expansions. Our department has been very busy assisting new and local businesses.

Pine State has relocated its Augusta operation to the former AG complex after nearly a year of alterations to the building. The Bank of Maine has consolidated some of its operations and has moved its Operations Center to the Libby Hill Business Park in a newly renovated building. The Bank of Maine has also just completed a detailed restoration of two downtown buildings in Gardiner’s Historic Zone.

US Cellular has relocated to 408 Water Street and several new restaurants have opened or are about to open on Water Street - Reds, The Bench and Alex Parker’s.

Permits issued for 2012:

- Building Permits = 182
- Internal Plumbing Permits = 41
- Subsurface Wastewater Permits = 6

On the enforcement side, there have been a number of abandoned buildings and homes to deal with this year. Some of them have been resolved and others remain in the process.



General Assistance

Dolores Daoust, General Assistance Director

The General Assistance Program is available Monday through Friday to assist eligible people who are in need of basic necessities such as rent, fuel, electricity, food and medication. All recipients must meet the state-mandated requirements to be eligible and are responsible for meeting their own basic needs by any means available before applying for General Assistance. This program is not an ongoing assistance program, it is intended to solve the immediate emergency.

Number of Applications: 73

Expenditures for 2012:

Housing	\$ 16,240.06
Fuel	\$ 1,678.25
Electric	\$ 280.49
Household Supplies	\$ 421.70
Prescriptions	\$ 155.39
Total	<u>\$ 18,775.89</u>

Funding Sources for the above expenditures include:

State of Maine, DHHS (Reimbursement 50%)	\$ (9,387.95)
SSI Interim Assistance Reimbursement	<u>\$ (2,247.49)</u>
Net Cost to Gardiner	\$ 7,140.45

Economic and Community Development

Nate Rudy, Economic and Community Development Director
Dorothy Morang, Administrative Assistant

Gardiner's economic and community development program was in full bloom this year, working to enhance Gardiner's economy, maintain our business friendly environment, and increase awareness of Gardiner's resources and assets to developers, site locators, and entrepreneurs.

Economic and Real Estate Development

Our year started with the director of the department becoming a **licensed real estate sales agent**, which **saves Gardiner thousands of dollars in retainer fees** for real estate services that may not even result in sales. Gardiner's broker promotes Libby Hill on dozens of social media sites and online services, including Maine's Real Estate Exchange, LoopNet, and the New England Commercial Property Exchange. This relationship, and having an in-house sales agent for real estate, is unique to economic development in Maine and marks Gardiner's aggressive and innovative strategy for economic development. Gardiner attended and sponsored the Maine Real Estate and Development Association winter and spring showcases, and will continue to build relationships with real estate developers and brokers who belong to this vital organization. Gardiner has developed a **new marketing campaign for the Libby Hill Business Park**, which ties in with the new city logo and focuses on Libby Hill's value to target markets. The new material has already been featured in *MaineBiz* magazine and at the MEREDA conference. Gardiner was also the subject of an eleven page article in the *Down East* magazine this summer entitled "**Why You Should Move To Gardiner**". The article brought visitors from afar and was seen nationwide. We are pleased that the **Pine State Trading Company** has moved its entire convenience store / food distribution operation to the former Associated Grocers building, and has made full use of the 140,000 plus square foot facility. Pine State brings hundreds of jobs to Gardiner with this move, and we appreciate their ongoing support of the Orton Foundation Heart & Soul grant and wish them continued success in our community.

Community Development

The **Orton Family Foundation Heart & Soul** project is in full swing, and the City has been intimately involved in community discussions that will help to shape our comprehensive plan update. Gardiner's Office of Planning and Development led the effort to develop a **new city logo**, as part of the design for our new community outreach website. The logo was **community-driven and designed** in partnership with Sutherland Weston, the marketing company who also designed a new community website, and is already in use around the City and on the **new community website: www.GrowWithGardiner.net**.

Gardiner's relationship with the Orton Family Foundation has allowed us to host several **community discussions** about Gardiner people's **values and vision for Gardiner's future**. We have held meetings at Johnson Hall, at the Boys and Girls Club, and elsewhere around Gardiner to better understand what Gardiner's community wants preserved, and what can change. Several **new businesses have opened in Gardiner** this year, including the purchase of Williams Oil by locally-owned Winthrop Oil. A new steak house and wine bar are in the works to open in 2013. Gardiner's grant-assisted **Historic Preservation Program** manager, Sara Martin, led our Historic Preservation Commission through a series of trainings about the Secretary of the Interior's standards for historic preservation in downtown Gardiner.

Partnerships and Outreach

- **Gardiner congratulates our new State Representative, Gardiner's own Gay Grant, and our new State Senator, Pat Flood of Winthrop**, for their successful elections and thanks them for their enthusiasm and support for Gardiner economic development and the Heart & Soul project.

Gardiner Fire and Rescue

Michael J. Minkowsky, Fire Chief



Once again it is an honor to submit the Gardiner Fire & Rescue Department 2012 Annual Report. The report outlines fire department activities, statistics, and delivery of service enhancements. Each year the department has a profound impact in the communities we serve by saving life and property. Gardiner firefighters take great pride in being fully prepared for any emergency situation we are called to.

Gardiner Fire & Rescue Department Mission Statement
The purpose of Gardiner Fire & Rescue is to protect the lives and property of all residents and businesses in our service area; this is reflective in our values and daily activities.

Personnel

Retirement

Captain David Smith retired with over 25 years of dedicated service. Captain Smith committed himself to excellence in serving the public's needs for fire & rescue services.

Promotions

Fire Lt. Marcel Deforge was promoted to Captain in April. Captain Deforge has been with the department for 13 years. He has expansive experience in all phases of department operations. His expertise in training and fleet maintenance makes him a great asset to the department. In the absence of the Fire Chief Captain Deforge is second in command of the department.

Fire Lt. Nathan Sutherburg was promoted to the rank of Captain in November. Captain Sutherburg has been with the department for six years and is a lifelong resident of Gardiner. He handles many of our department's IT issues and oversees the ambulance service QI/QA program.

Firefighter Josh Johnson was promoted to the rank of Lieutenant in November. Lt. Johnson has been with the department for five years. He is assigned as the department's training officer. Currently he is working in conjunction with Gardiner High School to develop and launch an intern program for young adults interested in a fire service career.

New Hires

The department welcomes FF/EMT-P Steve Naas and FF/EMT-I Gary Hickey to our staff. Both men served on the Gardiner Fire Call Crew prior to being hired as full time firefighters. They both come to us with substantial experience in public safety.

Gardiner Fire & Rescue Staff

Chief Michael Minkowsky
Administrative Assistant Dolores Daoust
Captain/Paramedic Marcel Deforge
Captain/Paramedic Patrick Saucier
Captain/Paramedic Nathan Sutherburg
Lieutenant/Paramedic Richard Sieberg
Lieutenant/Paramedic Joshua Johnson
Lieutenant/Paramedic Steve Naas

Firefighter/Paramedic Dustin Barry
Firefighter/Paramedic Justin Cerbarano
Firefighter/Paramedic Andrew Santheson
Firefighter/Intermediate Megan Breau
Firefighter/Paramedic Daniel Freeman
Firefighter/Paramedic Jason McKinnon
Firefighter/Intermediate Gary Hickey
Firefighter/Paramedic Jesse Thompson



Fire Prevention

Life Safety Inspections

Life Safety Inspections of Gardiner businesses/assemblies continued throughout 2012. The primary focus is on means of egress, suppression/alarm systems, occupancy loads and fuel loads. The department completed 40 inspections of assembly and mercantile type occupancies. The goal of Life Safety Inspections is to ensure the public's safety and the continuity of businesses within our community.

Fire Prevention and Education

Fire Prevention and Education had yet another productive year. Captain Saucier reached out to over 500 children in our local schools teaching subjects such as: when to call for help, stop drop and roll, and Exit Drills in the Home (EDITH).

Fire Prevention Week began with a Fire Department (FD) open house. Staff used interactive demonstrations including a smoke house and fire suppression props from the forestry service. The FD received a donation from Hannaford's for food and drinks at the open house cook out. An estimated 300 people attended the event this year.

Municipal Review of Development

In September, the City was granted plans review authority through the department of public safety. Review authority allows the FD to review/approve plans of public buildings. Previously plans had to be submitted to the state for approval. The new process eliminates a layer of government and simplifies the customer's experience during the permitting process.

Training - Fire and EMS

Each January the FD releases an annual training planner that outlines training goals for the year. Developing and maintaining the skill sets to efficiently suppress fire, conduct technical rescues and perform advanced life support is critical to the safe and efficient management of the wide variety of calls to which the department responds. We are also required by law to meet training and safety standards to ensure employees have the ability to enter situations that are immediately dangerous to life and health (IDLH) in the safest possible manner.

Fire Training

Gardiner Firefighters participated in 583 hours of fire/rescue training that covered fire suppression, downed firefighter rescue techniques, vehicle extrication and incident command to name but a few.

This year the department dedicated over 150 hours of training towards rescue boat handling. Ocean Rescue Systems of Maine was hired to provide certificate level training in all aspects of boat handling and water rescue techniques. Crews were given ample wheel time to develop the skills necessary for water rescues. Officers will be responsible for logging future hours to maintain the skill sets acquired.

EMS Training

Each year Advanced Life Support (ALS) providers are required to attend a minimum of 72 hours of continued education. Gardiner Fire & Rescue's provider mix is comprised of 12 EMT-Paramedics and two EMT-Intermediates. The department hosted two ALS courses in 2012 saving about \$1200 in department training money. The added benefit of hosting courses in house is it minimizes the need for Gardiner providers to travel as far as Bangor to attend required training.

Gardiner FF/Paramedics and Intermediates participated in approximately 300 hours of emergency medical training that covered Pre-hospital Trauma Life Support, Advanced Cardiac Life Support, Advanced Medical Life Support and Pediatric Education for the Pre-hospital Provider.

Responses

Gardiner Fire/Rescue serves a population of over 22,000 encompassing 142 square miles. At present ambulance service contracts include the towns of: Litchfield, West Gardiner, Farmingdale, Randolph, Chelsea and Pittston. In 2012, Gardiner Fire/Rescue responded to 1969 EMS calls and 183 fire calls.

Emergency Medical Call Totals (1969)

- 535 Basic Life Support (27%)
- 987 Advanced Life Support Level 1 (50%)
- 95 Not Billed due to Cancellation (4%)
- 202 Treated, no Transport (10%)
- 150 Other calls (9%)

Fire Call Totals (183)

- | | |
|--------------------------------|--|
| -12 Structure Fires | - 5 Water Rescues |
| - 7 Vehicle Fires | - 26 Hazardous Conditions/Spills/Leaks |
| -13 Brush/Outside Fires | - 3 Carbon Monoxide Emergencies |
| -16 Vehicle Crash/Extrications | - 7 Electrical Fires/Problems |
| - 0 Bomb Scare Incident | - 20 Public Service/Assistance |
| -34 False Calls/Alarms | - 40 Other calls for Service |
- Property Value Lost is \$162,050 vs. \$115,000 Saved (estimates)

Capital Improvements

Rescue 1 & 2,

In September money was approved to remount both Rescue 1 & 2 on Chevy chassis. Since delivery in 2006 both Ford chassis had numerous engine rebuilds due to faulty motors. Shortly after the warranty expired the motor on Rescue 2 blew again; Rescue 1 was showing signs of the same issue.

The first remount, Rescue 2, was completed and put in service in October. The Rescue 1 remount will be complete in January 2013.

Lifepak 15's

The bond used to remount the rescues included funds to replace two 15 year old Lifepak 12's. The Lifepak 15 monitors meet all State EMS protocol requirements. Also, they incorporate diagnostic equipment that previously required independent devices.

Engine 1

Gardiner Rescue 4 was sold to the Town of Pownal in November. Rescue 4 was primarily used for vehicle extrications and woods/camp fires. It was not well suited for either due to clearance issues, small unrated pump and an insufficient water supply. At 12 years old the vehicle only had 5,000 miles on it. This indicates Rescue 1 did not fit well into the department's response algorithm.

City of Gardiner

Technical rescue equipment from Rescue 4 was transferred to Engine 1. The benefits of which include an adequate over the road water supply, crew space for four firefighters and more mass for crew protection when working along busy roads.

Other Activities

Wellness

In June the department's application to become a Platinum Level Heartsafe Community was approved by the Maine Cardiovascular Health Council.

A Heart Safe Community is a recognition program based on the "Chain of Survival" which has been implemented in other states and countries to help improve outcomes associated with cardiovascular events. Its purpose is to recognize the excellent work being done by Emergency Medical Services (EMS) programs throughout Maine, and to provide further opportunities to enhance community partnerships, resources and services to improve cardiovascular health, and decrease deaths due to cardiovascular-related events, including sudden cardiac arrest, heart attack and stroke.

Department Wellness Outreach Coordinator FF EMT-I Meagan Breau was assigned to oversee this project through the assessment and implementation phase.

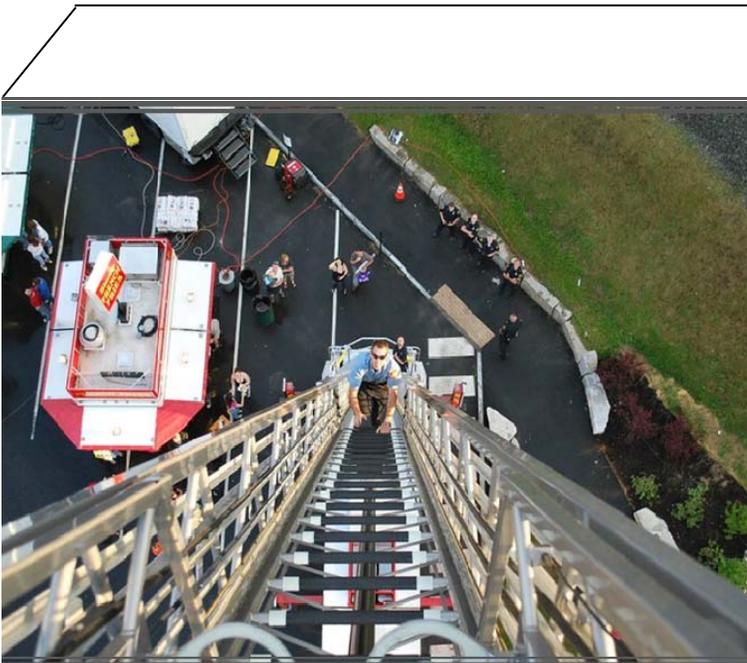
Pilot Program

Working in conjunction Maine General Hospital the department developed a field blood draw pilot program for patients suspected of having a stroke. The goal is to have samples ready for testing upon arrival at the ED expediting the appropriate course of action. The protocol covers necessary documentation, order of draws and where will be delivered.

Future sample protocols will cover sepsis and myocardia infarction.

Gardiner Fire & Rescue is always eager to assist you anyway we can. Should you have any questions do not hesitate to call.

**Chief Minkowsky 207-582-4535 ext. 1120, e-mail fire@gardinermaine.com
Captains' Office 207-582-4535 ext. 1121**



THE VIEW FROM THE
TOP OF THE LADDER
TRUCK.

Flags Across Gardiner

One of the many "Flags Across Gardiner" located near the common



FLAGS ACROSS GARDINER 2012 GIVEN IN HONOR/MEMORY OF:

1st Air Cavalry Brigade
 All Fallen Service Members
 All Gardiner Veterans
 All Veterans
 All Veterans Served by Staples Funeral Home
 Melburne C. Applebee
 Maj. Gen. Charles S. Bishop, Jr., USMCR
 Muriel Bonin
 Daniel O. Chapman
 Lt. Ralph Chase, GPD, Killed in Line of Duty
 Judy Dearborn
 Alcide A. Duquette
 Raymond J. Duquette
 Leslie Elvin
 Virginia Foss
 Julia Webster Keenan (1941-1971)
 Clayton Kelley
 Thomas A. Kilcoyne
 Dick Larrabee
 Lt. Philip E. MacLean, USNR
 Emery E. Malcolm
 Margaret "Honey" Malcolm

GAHS Class of 1968
 Mary H. & Harold E. Gerard, Sr.
 Elihu N. Grasse
 Terry Hanley
 Randy House
 Frederick & Scott Hubbard
 Harry B. Martin
 Jayson A. McCutcheon
 McLaughlin/Murphy Families
 John Mercier
 Norwood H. Merrill
 Jim T. Minkowsky
 Sgt. Garik Nason, USMC
 James S. O'Connor
 Michael W. O'Connor
 Shirley L. O'Connor
 Evelyn & Clarence Preble
 Charles and Leona Skehan
 Louis Morelli and Lawrence Stanchfield
 Russell E. Williams
 Robert "Wayne" Wright

A group of private citizens in Gardiner worked in conjunction with Jim Keenan, commander of American Legion Smith-Wiley Post 4, the City of Gardiner and Gardiner Main Street to launch an initiative to purchase and install American Flags as a way of displaying support for our brave service men and women . The group solicited funds from individuals and businesses in the community so there was no tax money used for this project. A total of 42 Gardiner residents, staff, and business owners donated over \$5,100 for the flags and poles, including several replacement flags in case the ones on display get worn out or damaged. A special thanks to Boy Scout Troop 672 for assembling

the flags and poles.

On May 5, 2012, a group of volunteers -- McFarland Electric, Hickey Tree Service, Gardiner Main Street, DBA Nadeau Construction and City of Gardiner employees -- put up 77 flags along U.S. Route 201 from Northern Avenue past Ainslie's, on Route 126 from downtown past Mike's Sidetrack Grill and around the Common. Additional flags were purchased and put up along Bridge Street. We hope to continue the project throughout the City. If you are interested in making a donation, please contact the City Clerk's office.

Staff volunteers: Chuck Applebee, Deirdre Berglund, Mike Minkowsky, Scott Morelli, Robin Plourde, and Nate Rudy





Meaghan Carlson, Project Coordinator

Partnering with The Gardiner Board of Trade, Gardiner Main Street and The Orton Family Foundation, the City spent a good portion of 2012 digging into a grant funded, community planning project - Gardiner Heart & Soul. The project goals include strengthening communication between organizations, businesses and the citizens, and getting residents involved in the rewriting of the Comprehensive Plan. This involves identifying all of our common values and making sure they are represented. The project roughly follows a two year timeline, and volunteers spent time at summer and fall area events trying to make the public aware that their voices are critical.

On December 1, at the Boys and Girls Club, Heart & Soul hosted an interactive open house with local organizations staffing activity tables, 'Taste of Gardiner' buffet, live music and dancing, and exciting door prizes. Nearly 150 people attended the event, and were able to contribute their input by participating in a variety of activities including, but not limited to; a "favorite thing about Gardiner" photo booth, a local heroes wall and a community mural.

A "FAVORITE THING ABOUT GARDINER"

PHOTO BOOTH

Throughout fall and winter, the Heart & Soul Storytelling Team collected 100 personal one-on-one interviews, where they gathered tales of Gardiner residents and then produced a draft of the values found in each story. The values will be run through a thorough process of checking and double checking with the public to be sure we all feel heard correctly. A series of public discussions are planned for the spring.



Local Business



Downtown Potential

Heart & Soul is a spark that hopes to ignite every Gardiner resident's interest in strengthening their community through better communication, between neighbors, businesses, non-profits, and city officials, with the goal of making this the best city it can be for everyone.



Ampersand Academy of Dance & Performing Arts



152 Water Street
Gardiner, Maine, 04345
www.gpl.lib.me.us
207-582-3312

Gardiner Public Library

The Gardiner Public Library is a department of the City of Gardiner with an annual budget of \$389,327.52 for FY13. The library is a true regional library as it offers library services to the surrounding towns of Litchfield, Pittston, Randolph and West Gardiner. The population of the service area is approximately 17,300. By creating a regional system, the library is able to add \$83,828 to the City's general fund.

The director is a department head and is also responsible for the daily management of the facilities. There is a Gardiner Public Library Board of Trustees that is advisory in nature and makes recommendations to the Gardiner City Council. Membership of the board includes three Gardiner residents and one resident from each of the partner towns.

The library is in the central district of a regional statewide system created by the Maine State Library. The main library is opened forty and a half hours a week from Monday through Saturday. The Gardiner Public Library also maintains a satellite library at our local Boys and Girls Club and staff manages a collection specific to the members of the club. The library staff is comprised of five full-time librarians and five part-time librarians. Staff also relies on over one thousand seven hundred hours of volunteer time so that they may meet the needs of the library users.

Volunteers also help run a gently used bookstore called **Book It** located at 242 Water Street. This unique enterprise allows the community an opportunity to support the library while enjoying some good reads. All proceeds from this store will be used in the rehabilitation of the library's Community Archives Room. Unfortunately, this project has been temporarily postponed until next year as funds are still lacking.



Fairy village houses were built at the library and transported to the fairy village at the end of the Steamboat Lane Nature Trail.



- The library's website is www.gpl.lib.me.us/
- The library is on Twitter (@GardinerMELib)
- The library and Book It are on Facebook (search Gardiner Public Library and Book It Prime Pre-Owned Books)



City of Gardiner

For a true indication of the library's economic impact on the downtown, one needs to look at the statistics:

- From July 1, 2011 through June 30, 2012 (FY12) 61,521 people visited the library. That is an average of 1,183 visitors a week.
- The library circulated 106,345 items.
- Our public downloaded 1,321 e-books from our library consortium.
- There were 973 downloaded audio-books from the same consortium.
- Library users borrowed 18,462 titles from other libraries using the MINERVA library system.
- Staff provided 11,782 titles to other libraries using the same system.
- The library sponsored more than 234 programs throughout the year with an estimated audience of 2,500 attendees.
- Our 14 public computers were accessed approximately 24,000 times during the same dates.

The Gardiner Public Library enjoys support from both the residents and the City. A stable operational budget, dedicated staff members, a huge volunteer group and a robust donor base all create a true, full service library.

Some highlights at the Gardiner Public Library for this year:

- Gardiner Public Library users have access to a program that allows any patron to upload audio books to their own MP3 players.
- Library users may now download titles to their smart phones.
- GPL is a partner in a consortium that allows residents to download EBooks for Kindles, Nooks, and iPads.
- Anyone with a valid card from the Gardiner Public Library may also use their library card at the Lithgow Library in Augusta and the Waterville Public Library. This gives GPL patrons access to more collections as well as access to libraries with longer hours.
- GPL belongs to the Minerva Library System. This group of over 90 libraries in Maine includes Bates, Bowdoin, Colby and the University of Maine System. Users may request a book or item from any of these libraries and that item will be delivered to the GPL in less than one week, usually!
- Story Hour/Craft time happens on Tuesdays and it gives everyone a chance to be part of a community.
- Fax service is available for a nominal fee to cover costs.
- The Community Archive Room is open and includes resources for the lower Kennebec Valley. It is staffed by a professional librarian who offers many genealogical and local history workshops throughout the year.
- GPL librarians continue to visit area schools and provide library instruction classes for students in the library.
- GPL supports the curriculum of many home-schooled students.

The 5 full-time employees of the library have more than 100 years of service to the City of Gardiner between them. It is the mission of everyone working at the library to offer exemplary library service that includes unfiltered and unimpeded access to information to anyone who needs it.



This annual report of the Gardiner Public Library is dedicated to Joyce MacDiarmid and Claire Parker. They were two compassionate and dedicated librarians that left our lives too soon.

Gardiner Police Department

Chief James M. Toman



The Gardiner Police Department maintains twenty-four hour police protection 365 days a year. Our staff includes three Sergeants, a Detective, a School Resource officer, a Public Safety officer and six patrol staff who work rotating shifts. There is always a minimum of one patrol officer on duty between the hours of 7 am to 3 pm and a minimum of two patrol officers on duty from 3 pm to 7 am.

The mission of the Gardiner Police Department is to enhance the quality of life and provide a sense of safety and security within the City of Gardiner. Through highly dedicated employees, we are committed to the protection of constitutional guarantees, maintenance of order and safeguarding of life and property. The continued success of the Gardiner Police Department is dependent on a shared vision. In order to create an environment in which our employees are proud to work, it is vital we encourage open communication, individual responsibility, cooperation and respect among members of the department. Through this positive interaction we will uphold and promote the highest level of working morale. We will strive to remain a highly regarded professional organization. We will strengthen our partnership with the community through trust, honesty, integrity and strong community relations. We will continue to respect the rights and dignity of all individuals. Through a process of continuous improvement and self-evaluation we will plan for a future enhanced by technology, education and training, remaining open to new ideas and concepts in law enforcement.

The Gardiner Police Department is dedicated to making sure all services are being provided in an efficient and effective manner by:

- Delivering progressive and cost effective law enforcement services.
- Maintaining high standards of excellence utilizing training and technology.
- Maintaining a safe community through crime prevention, aggressive traffic and criminal law enforcement.
- Identify and meet the challenges of an increasingly diverse community.
- Seeking input and feedback from citizenry and employees.

Grants:

To ease the financial burden on the residents, the Gardiner Police Department aggressively pursues grant funding opportunities. Since 2008, we have received \$77,000 from the Bureau of Highway Safety for OUI/Seatbelt/Speed Details, \$36,150 from the Justice Assistance Council since 2009, \$9,542 from Homeland Security and \$2,661.74 from the Maine Municipal Association for safety related items.

Calls for Service and Arrests:

Over the last several years, the Gardiner Police Department has averaged 8,200 calls for service and in 2012, the police department had 8,573 calls for service. A call for service is defined as anything that the Gardiner Police Department has done and includes all citizen complaints. Some of these offenses included 90 felonies (burglary, sex offenses, robbery, arson, aggravated assault, etc.), 373 crime related incidents (assault, theft, bad checks, OUI, etc.) 148 non-violent crimes (disorderly conduct, criminal trespass, liquor law violations, etc.). Further, the Gardiner Police Department stopped 2136 motor vehicles, we had 65 reports of criminal mischief, and we responded to 127 domestic disputes. Arrests: the Gardiner Police Department has averaged 375 arrests/summons issued over the last several years, with a total of over 412 in 2012. An arrest is defined as anytime someone is issued a summons with an arraignment court date or anytime an individual is arrested on a warrant, probation hold, crime committed in the officer's presence, felonious crime etc. Of the 412 in 2012, 83 were warrant based arrests, 144 summons arrests and there were 45 juvenile arrests. Forty four New Concealed Weapons permits were issued and nineteen renewed.



Community Relations:

3rd Annual Bike Rodeo: The Bike Rodeo is a bicycle safety clinic featuring bike safety inspections, safety lectures about the rules of the road and a ride on a miniature "chalk street" course where young cyclists (kindergarten to 4th graders or so) are shown where and how to apply bicycle safety rules. Activities include helmet fitting, prizes, drawings and a bicycle parade through our downtown area. This year's event was held in May at Hannaford's in conjunction with the "Ride into Summer" motorcycle and fireworks event.



National Night Out: This annual community event is held at the Gardiner Common. We use this program to heighten crime and drug prevention awareness; generate support for, and participation in, local anticrime programs; strengthen neighborhood spirit and police-community partnerships; and to send a message to criminals letting them know that our neighborhoods are alert, organized and prepared to stand up for what is right. This year's event included a bouncy house, a K9 demonstration, face painting, a barbecue and much more. Sergeant Isaiah Peppard, Detective Michael Durham, and School Resource Officer Marcus Niedner participated in the dunk tank challenge and accepted donations for the Maine Special Olympics. We look forward to seeing everyone on the first Tuesday of August, 2013, for our next National Night Out.

The Gardiner Police Department offers Certified Child Passenger Safety Inspections. An inspection of your children's safety or booster seat can assure that they are properly buckled. These inspections help reveal any possible defects in the child seat, point out installation errors, and teach parents how to put a child's seat in properly. For more information, please call 207-582-5150 ext. 1344 to arrange an appointment.

The Gardiner Police Department is working to prevent prescription (Rx) and over-the-counter (OTC) drug abuse. While the Rx and OTC medication take back events provide opportunities to raise awareness and promote safe disposal of medications, our permanent drop box provides a continuous opportunity to dispose of unwanted, expired, and unused medications. The box is located in the public safety lobby and the community may access the drug box return Monday – Friday (excluding holidays), between the hours of 8:00 a.m. to 4:30 p.m. We strive to keep our residents well informed of major events that are happening, are about to happen or are predicted to happen in the City. To that end, the use of technology greatly assists us in getting "the word" out. As such, we encourage our residents and businesses owners to visit the City of Gardiner's website – www.GardinerMaine.com frequently. On the City's website you will find a web page dedicated to the Gardiner Police Department. On the PD's web page you will find several very useful links that link you to the Maine Sex Offender registry, the City's firearms ordinance, crime prevention tips, Homeland Security and many others. The Gardiner Police Department also maintains a Facebook page that is updated frequently. We encourage you to "like" the Gardiner Police Department's Facebook page and visit it often. Lastly, sign up for NIXLE, (nixle.com), a free Community Information Service dedicated to helping you stay connected to your local police department and other local community agencies and organizations. Your NIXLE account can be customized so you receive the information that matters most to you. NIXLE delivers information that has been entered by Gardiner Public Safety to your mobile phone via text messages and it sends email to your computer.

POLICE DEPARTMENT STAFF

Chief James M. Toman
 Sgt. Todd Pilsbury
 Sgt. Stacey Blair
 Sgt. Isaiah Peppard
 Detective Michael Durham
 School Resource Officer Marcus Niedner
 Officer Daniel Murray
 Officer Normand Gove
 Officer Eric Testerman
 Officer Peter Griffin
 Officer Allen Alexander
 Officer David Tims
 Reserve Officer Greg Lumbert
 Safety Officer Jamie Dacyczyn
 Public Safety Administrative Assistant
 Dolores Daoust

Police@gardinermaine.com
 Tpilsbury@gardinermaine.com
 Sblair@gardinermaine.com
 Ipeppard@gardinermaine.com
 Mdurham@gardinermaine.com
 Mniedner@gardinermaine.com
 Dmurray@gardinermaine.com
 Ngove@gardinermaine.com
 Etesterman@gardinermaine.com
 Pgriffin@gardinermaine.com
 Aalexander@gardinermaine.com
 Dtims@gardinermaine.com
 Jdacyczyn@gardinermaine.com
 Psoffice@gardinermaine.com

Parking Tickets:

In 2012, 187 parking tickets were issued. We would like to remind everyone of the winter parking ban that is in effect between the hours of 12 o'clock midnight and 6:00 a.m. from November 1st to April 30th regardless of weather conditions. During this time, parking is not allowed on any city street, to include Water St., Winter St. and Mechanic St. Vehicles found in violation are subject to fine and may be towed at the owner's expense.

Harbormaster:

Along with the improved sidewalks, boardwalk, and landscaping, several security cameras have been installed to help increase security at the waterfront.

We would like to remind residents and visitors that the Gardiner Marina has 15 dock spaces (slips) available for overnight docking. Fees to dock overnight are as follows:

- Nightly Fees:
 Resident: \$10.00 Visitor: \$15.00
- Weekly Fees:
 Resident: \$60.00 Visitor: \$100.00
- Monthly ALL: \$10.00 per foot
- Seasonal ALL: \$30 per foot



Safety Officer, ACO and Harbormaster Jamie Dacyczyn

Gardiner Animal Control:

There were 309 domestic animal calls during 2012. These included 218 dog complaints, 64 calls regarding cats and 16 for other domestic animals (including goats, chickens, horses, pigs, geese, a parrot, a ferret, a bearded dragon, and a ball python).

In addition to domestic animal calls, 11 calls were received for wildlife animals (including deer, bats, squirrels, woodchucks, raccoons, skunks, fox and a snapping turtle). We are more than happy to assist with general questions or give advice on nuisance animals, however, wildlife animal calls should be directed to the Maine Warden Service. They can be contacted directly at 207-624-7076.

To help control the pet population, please have your pet spayed or neutered and as a reminder, the State of Maine requires the registration or your dog with Gardiner City Hall by January 31st each year to avoid a State mandated \$25.00 fine/late fee.

City of Gardiner

In 2012, the Police Department re-established our Color Guard/Honor Guard program. The GPD color guard is comprised of Chief Toman, Sgt. Pilsbury, Sgt. Peppard, Officer Gove, Officer Niedner and Detective Durham. The GPD color guard had the honor of presenting the flags before a Boston Red Sox game at Fenway Park on September 7, 2012 and at a memorial service for former Mayor Brian Rines on October 25, 2012. Our Color Guard looks forward to participating in many community events in the future.

As the Chief of Police, I am extremely proud of the sworn and civilian members of this department as their commitment to the police department and community are second to none. I also recognize that the Gardiner Police Department cannot fight crime and improve the quality of life without the assistance and support of our citizens, so thank you for your continued support. Input from our citizens is extremely valuable and important as it pertains to how you would like us to deliver service to you, so please feel free to stop by or call at any time. The citizens of Gardiner are our greatest asset and we recognize that they are an important component in helping us to "protect and serve". Lastly, I would like to take a moment to express my appreciation to the Mayor, City Council and City Manager for their continued support of the Gardiner Police Department.

Respectfully Submitted,

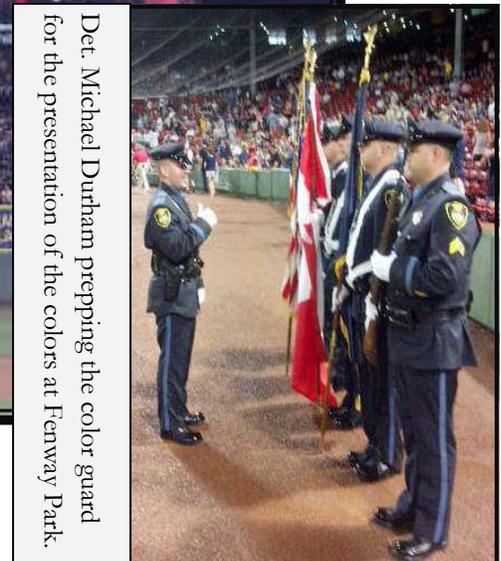
James M. Toman
Chief of Police
police@gardinermaine.com



The Color Guard at Brian Rines' waterfront dedication. From L to R: Sgt. Todd Pilsbury, Chief James Toman, Officer Marcus Niedner and Det. Michael Durham.



Gardiner Police Department Color Guard on the jumbotron at Fenway Park



Det. Michael Durham prepping the color guard for the presentation of the colors at Fenway Park.

Public Works and Wastewater Departments

*Chuck Applebee,
Public Works Director and Wastewater Superintendent*

The Public Works and Wastewater budget for fiscal year 2012 totals \$3,389,096. The major services provided are: building maintenance, road maintenance, parks maintenance, community events, cemetery maintenance, street lighting and wastewater treatment.

Street and Sidewalk Sweeping

The spring program involves the clean up of winter sand that has accumulated on the 115+ lane miles of streets from the winter operations. The main arterials are the first priority and then the sweeper works until the side roads are complete. In addition to roadways, the sidewalks on the main arterials are also swept.

Spring Repairs

Crews worked late into late April repairing lawns, guardrails, fences and other damage that resulted from snow plowing/removal operations.

The State of Maine Pre-Release Program helped sweep the Arcade parking lot, while the Kennebec County Pre-Release Program cut brush along Cobbossee Stream, Libby Hill and several road sides in Gardiner.

In May, the City participated in the Household Hazardous Waste Collection held at Augusta Public Works. This is an opportunity for Gardiner residents to dispose of waste at little or no cost. The program is anticipated to be repeated in May of 2013.

Street and Crosswalk Painting

Once the weather warmed up and the streets were swept, a line striping firm was hired to repaint center lines, edge lines and white stripes on the City's streets and roads. The Public Works Department painted crosswalks and parking spots in the downtown and common areas.

Summer Work

◇ The City paved the following streets over the summer of 2012: Lincoln, Heselton, Middle, and

Riverview.

- ◇ The railroad tracks on Summer Street were removed and base paving was placed in the summer and fall of 2012. The City expects to apply finish paving on both Summer and Church Streets in the spring of 2013.
- ◇ The Public Works Department was busy during spring and summer repairing washouts, ditching, culvert replacement, storm water ways and road repairs.
- ◇ Summer interns worked to locate and map both storm water and wastewater infrastructure. The City expects to have a new set of maps in the near future.
- ◇ Fall clean up was performed in October with Public Works hauling away wood, metal and other materials from curb-sides around town. This program continues to be popular and successful



Heutz installing a new pellet boiler at City Hall.

City of Gardiner

- ◇ The gazebo was torn down in the winter of 2012 due to structural problems. The City is starting the planning process in the spring of 2013 to design and fund raise for a replacement gazebo.
- ◇ In fiscal year 2012 the City replaced the 1999 large snow blower for cleaning the downtown and city streets as well as a 1998 GMC pickup.
- ◇ The Buildings and Grounds Department took on the maintenance of our new waterfront as well as the other thirty-plus lawns and areas that the City maintains.
- ◇ Several sections of brick sidewalk were torn up and the bricks re-laid by our Buildings & Grounds Crew. We hope to do more in the upcoming years.
- ◇ It would be a great help if all building owners could maintain the gutters on their buildings. Brick sidewalk problems are compounded by the rain water coming from roofs and overflowing gutters.
- ◇ Both Buildings & Grounds as well as Public Works supported community events such as Riverfest, Ride into Summer and Swine & Stein.
- ◇ Additional benches and bicycle racks were added to the Waterfront and Arcade Parking areas early this summer.
- ◇ Resident Dorothy Washburn helped the City secure a Canopy Grant and new trees were added to the downtown area. Thank you Dorothy!

City Hall

The City installed a pellet boiler at City Hall early in 2012, with a total cost of approximately \$124,000. Half was funded through the Maine State Forestry Department's Wood to Energy Grant Program. The pellet boiler will displace over 6,000 gallons of #2 fuel oil, save the City over \$80,000 in 20 years, use a renewable energy source from the State of Maine and reduce carbon emissions.

This is the City's second pellet boiler with the original in service at Public Works supplying heat for a third winter season.

The City continues to evaluate each building to determine the most efficient means of heating and electrical use .

Wastewater Facility

- ◇ The wastewater staff was busy operating and maintaining the City's 53 million dollar facility with one goal in mind: To protect the water quality of the Kennebec River and the health of those who use it.
- ◇ The City worked with MDOT to replace several manholes and sections of sewer main on Route 126.
- ◇ The City will take ownership of a new Sewer Jet Cleaner and TV Camera in April of 2013. The goal will be to increase sewer main inspections and improve sewer main cleanings.
- ◇ As much as eighty percent of Gardiner sewer mains are clay tile pipe that are more than eighty years old.
- ◇ Budget allowing, it is anticipated that several sections of clay pipe will be lined in the coming years to help prevent infiltration of rain and retain the structure of the existing pipe.
- ◇ The City completed several "Combined Sewer Overflow" projects at the plant. Maintaining, improving and reducing the volume of untreated sewerage that enters the Kennebec River remains a goal for the community. In 2013, the City expects to plan and engineer several future improvements including wet weather storage in the Depot Square area, automatic screening at the Main Avenue Pump Station as well as inspections and improvements in the Highland Avenue area in preparation for a pavement project in a future year.
- ◇ New procedures have been implemented by the wastewater staff that has cut heating oil by \$20,000 annually. We continue to make strides to reduce energy cost at the facility.

We invite any resident who would like a tour of your facility to call 582-1351 to make arrangements.

New Public Works Director

The City hired Tony LaPlante as its new Public Works Director in January 2013. Tony came to Gardiner from the City of Hallowell, has a great deal of public works experience and is ready to help maintain and improve Gardiner’s infrastructure.

Request for Service

Any resident with a Request for Service should call 207-582-4408 for Public Works or 207-582-1351 for Wastewater.

Dates to remember

- May 18, 2013 - Household Hazardous Waste Clean up
- October 2013 – Fall Clean up City Wide (Permits sold at City Hall)

I have appreciated the opportunity to serve as Gardiners Public Works Director since 2006 and look forward to my future role as Wastewater Superintendent.

Sincerely,
Chuck Applebee

Et cetera...

Every day our front office staff assists residents on a wide variety of things— vehicle registrations, taxes, sewer bills, vital records, researching , etc. One afternoon last fall, a resident came in with a different request. She asked us to try to track down and return a love note hand-written on the back of two tickets to the 1932 GAHS Senior Play found in her wall during a renovation project. Unfortunately, we were not able to return the note, but we found it fascinating that a hand-written note lasted 80 years. Is this still true in our 21st century world of emails and texts?



us to try to track down and return a love note hand-written on the back of two tickets to the 1932 GAHS Senior Play found in her wall during a renovation project. Unfortunately, we were not able to return the note, but we found it fascinating that a hand-written note lasted 80 years. Is this still true in our 21st century world of emails and texts?

Did you know?

- On October 2, 2012 a person drove himself to Gardiner Central Station **complaining of severe chest pain**. Lt. Pat Saucier immediately recognized the distress as a potential cardiac issue. The patient was put on a cardiac monitor and Lt. Saucier recognized a life threatening arrhythmia. Medical control was contacted and orders for a cardiac drug used to correct the identified arrhythmia were applied. Within 10 minutes of the patient arriving at the fire station the acute cardiac distress was resolved while in bound to the hospital. Rapid intervention as well as paramedic level care provided by the Gardiner Fire Department is another example of the excellent service provided to our customers. Outstanding job Lt. Saucier!
- On October 3, 2012 a **young couple sped into the driveway a Gardiner Central Station**. The expecting couple was on their way to the hospital when the mother starting having close contractions. The mother was put into an ambulance in the fire bay and crews prepared for the delivery. Within a few minutes of arrival the mom delivered a 9lb 6oz

Community Outreach

Jamie Dacyczyn held two workshops and sent about 245 snowflakes to Newtown, Connecticut: One at the Boys and Girls Club and one at the Gardiner Public Library.



baby boy! Both mom and baby were fine and the family was extremely gracious for quick care they received at the fire station. Excellent work Captain Kindelan, Lt. Sieberg, FF Johnson and FF Freeman!

- City staff and others walked in the **9th annual Walk for Hope** in the fall of 2012. City Staff designed and sold T-shirts and pins to raise money for the Maine General Breast Care program to provide mammograms for individuals regardless of their ability to pay, and also to purchase state-of-the-art digital mammography equipment.
- Looking to **get rid of old prescription drugs, cell phones, ink/toner cartridges, or compact fluorescent light (CFL) bulbs?** The City of Gardiner now accepts all of these items for free at City Hall. Simply bring your items in to the public safety lobby during normal business hours (M-F, 8-4:30) and leave them in the designated receptacles. What’s more, when you recycle your cell phones and/or ink/toner cartridges, the Kennebec Land Trust receives a portion of the proceeds.

BE GREAT

GREAT FUTURES START HERE.



THANK YOU TO THE CITY OF GARDINER RESIDENTS WHO HAVE GENEROUSLY SUPPORTED THE DEVELOPMENT AND SUSTAINABILITY OF THE BOYS & GIRLS CLUB!

- ❖ The Club is our community center.
- ❖ The Club offers; child care, teen center, tutoring and youth sports.
- ❖ The Club is used for community voting, youth sports, birthday parties, family gatherings, Gardiner Rotary and community meetings.
- ❖ In 2012, the Club served 1,096 boys and girls ages six weeks to those graduating high school.
- ❖ 488 of these boys & girls were from Gardiner
- ❖ The Club has 52 full and part-time employees
- ❖ 39 of these employees are Gardiner residents
- ❖ Total yearly operating budgets \$1,081,608
- ❖ City of Gardiner's contribution to the operating budget is \$51,572. This has been the same level of funding for the past 6 years. This contribution calculates into \$19.08 per tax bill.



14 Pray St.
Gardiner, ME 04345
Phone 207-582-8458 Fax 207-582-7902
www.club4me.org
Find us on Facebook



Annual Report Submission by Gardiner Main Street for 2012

Gardiner Main Street (GMS) is pleased to submit this annual report to the City of Gardiner. GMS is a 501(c)3 non-profit, community based, volunteer driven organization. Its purpose is to create and maintain vibrancy in the cultural hub of Downtown Gardiner. We accomplish this through community events, promotion of existing business, and economic development in the context of historic and cultural preservation.



Halloween on Water Street

GMS is an accredited program as member of the National Main Street Program, one of four original Main Street programs in the state of Maine. The organization is largely run by volunteers, who have dedicated more than 8,500 hours to community service since its inception. About one-third of the funding for Gardiner Main Street comes from the taxpayers of the City of Gardiner. The remaining budget is covered by donations from individuals and businesses, and income from special events. Since its inception, for every \$1 invested in the Main Street program, Downtown Gardiner has seen \$15.50 of public and private investment.

Some of the highlights and accomplishments of the Gardiner Main Street program for 2012 include:

- ◆ Partnership in “Heart and Soul” project
- ◆ Installation of Bike Racks and Picnic Benches as part of “Green Downtowns” program
- ◆ Coordination of “Art in The Park” public sculpture program
- ◆ Worked with City to create a list of “deferred maintenance” and “capital infrastructure” priorities
- ◆ Had brown cultural signs place at interstate exits by MDOT directing motorists Downtown
- ◆ Filled three empty storefronts and garnered national media attention for “project pop-up”
- ◆ Coordination of promotions and special events that brought more than 10,000 people to Downtown Gardiner including:
 - ◇ Easter Parade and Egg Hunt
 - ◇ Ride Into Summer
 - ◇ Greater Gardiner River Festival
 - ◇ Barks in the Park
 - ◇ Swine and Stein Oktoberfest
 - ◇ Halloween Trick-or-Treating
 - ◇ Early Bird Sale
 - ◇ Gardiner Days of Light Holiday Celebration
 - ◇ The Gift of Gardiner Gift Check Program
 - ◇ “Love Your Downtown” valentines promotion
 - ◇ Co-operative marketing campaigns in radio, print, and direct mail

Lincoln Luken on Memorial Day



For more information on events, volunteering, or all that GMS does, visit www.gardinermainstreet.org

Respectfully Submitted,
Patrick Wright, Executive Director

Historic Preservation Program

Sara Martin, Historic Preservation Program Manager

Sara Martin served as Gardiner’s Historic Preservation Program Manager for most of the 2012 calendar year - and her position was partially funded by a Maine Historic Preservation Commission grant. With support from the Planning and Development office staff, Sara staffed the Gardiner Historic Preservation Commission (HPC) and assisted with applications to alter buildings within the historic district. Sara and P&D staff distributed applications, gave assistance in preparing them, and provided maps, deeds, and other information needed for the application.

Dot Morang of the P&D office then reviewed the submitted applications to ensure completeness, before forwarding copies of the applications and supporting documentation to HPC members and posting notices of the meetings on the City of Gardiner’s website and bulletin board. In addition, she scheduled rooms, prepared the rooms for the meeting, and took meeting minutes.

Following the meetings, Ms. Morang prepared Certificates of Appropriateness (COA) for signature by the chair of the HPC to reflect the finding of fact and decisions made by the HPC members; logged and filed original applications and supporting documentation, including a signed copy of the COA; mailed a copy of the order to the applicant; added a copy to the land use map/lot file and filed minutes of the meetings electronically; and put a paper copy into a notebook arranged by year. Ms. Morang prepared the COAs for Applications approved by the HPC.

Code Enforcement Officer David Cichowski attended HPC meetings to answer questions about proposed projects. He issued CEO Certificates of Appropriateness for work that he approved:

2012 Certificates of Appropriateness:

HPC Certificates of Appropriateness:	8 applications; 8 approved
CEO Certificates of Appropriateness:	5 applications; 5 approved

In her role as a staff member of the HPC, Ms. Martin ensured that Commission decisions complied with Gardiner’s Historic Preservation Code and the Secretary of the Interior’s Standards for the Treatment for Historic Properties, wrote necessary reports to the Maine Historic Preservation Commission, and conducted training workshops every month, which were open to the general public as well as to the members of the HPC. Topics included the Secretary of the Interior’s Standards for Rehabilitation; procedures for conducting HPC meetings; architectural styles in Gardiner/character-defining features; understanding the significance of historic properties; understanding the integrity of historic properties; windows and doors in historic buildings; chimneys in historic buildings. The Building Façade Study included architectural descriptions of the primary facades of each building; a chronology of alterations; photographic annotations of the significant character-defining features of the building; and recommendations that outline an approach to repairs and the parameters for compatible contemporary designs for alterations or additions. Copies of documents found in the course of researching the properties were assembled and are kept on file at the Gardiner Public Library and the Economic and Community Development Office at City Hall. Mr. Cichowski and Ms. Morang will continue with their duties to the HPC in 2013.



An example of improvements made to an historic building in the Downtown Historic District while still maintaining the historic architectural features is located at the Johnson Block, 259 to 261 Water Street, a 3-story brick Greek Revival built in 1852.

The Arcade Parking stairway

Back entrance before...

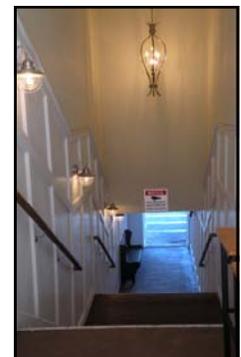


Back entrance after...

Front facade before...



Front facade after...



Johnson Hall Performing Arts Center

Kennebec Valley Chamber of Commerce Community Service Award, 2012

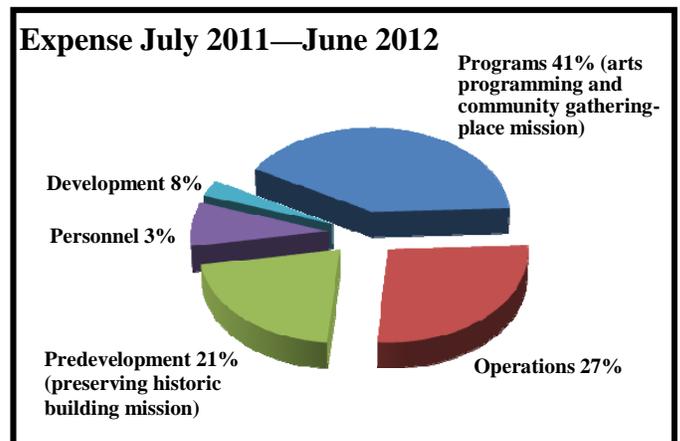
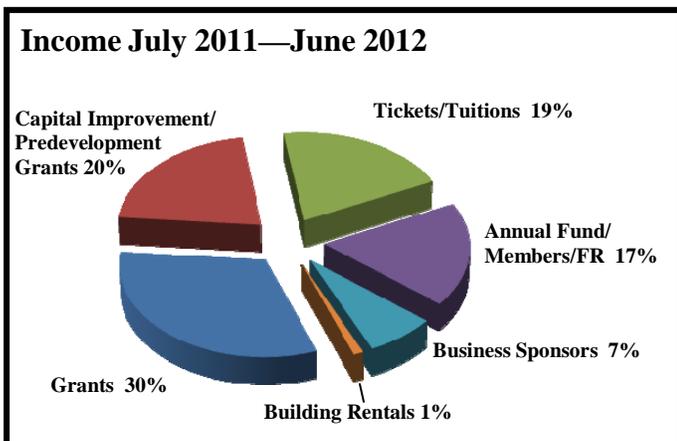


- **Successful non-profit organization since 1990** — twenty two years of creative activity
- **Professional staff** — Executive Artistic Director, Bookkeeper; Office Manager
- **Board of Directors** — twelve members from the Gardiner/Augusta Region
- **Regional Advisory Board** — eighteen members from the Capital region
- **Three hundred** members and donors, sixty active volunteers, our space is used one hundred and eighty days per year, one thousand children served and four thousand patrons served.

- **Diverse programming all year** – something for everyone: adults, families, young people— professional performances, teen bands, comedy, touring artists, arts education, local children presenting original plays, theater and film camps, community readers’ theater, dance recitals, visual art displays, talent show, community events: meetings, workshops, parties, rehearsals, and concerts. We are actively seeking input from our community partners.



- **Investment in the future** — Capital improvements to the downtown. Projects completed recently— In 2012, three new windows were installed on ground floor level, increasing visibility from the sidewalk and opportunities for marketing displays. The studio floor was refinished, and the kitchen was updated to add new sinks and storage, enabling us to obtain a beer/wine license. Our Master Plan for renovation into a multi-level community arts center includes a 360-seat theater with lobbies and meeting rooms, catering kitchen, classrooms and offices.
- **Balanced budget** — \$150,000 Gardiner Economic Development funds are multiplied by six.
- **Varied revenue sources** — individual contributions, business sponsorships, tickets/tuitions, rentals, City of Gardiner Economic Development, fundraisers, foundation and state grants.
- **Expenses** for personnel and operations are kept low; the building needs constant maintenance. Mission expenses: 62%, administrative/maintenance expenses: 38%.



MSAD #11

Superintendent's Report

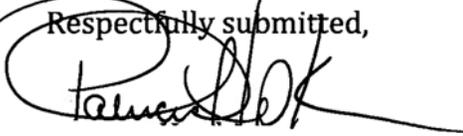
Wow! What a year this has been. Thanks to the hard work of staff, student test scores in MSAD 11 have steadily risen and have, this year, exceeded the state average in both Math and Reading. While much attention has been focused on the flat scores of Maine students, MSAD 11 students have continued to see annual growth in their test scores over the past six years and I fully expect the trend to continue. While more work remains, please know that everyone in the District is committed to ensuring continued student growth as we work hard to address those areas needing attention.

In an effort to seek guidance and input regarding the academic priorities of the District, the School Board hosted a two day event which included participation from parents, business leaders, community members, elected officials, teachers, students and administrators. Participants identified priorities and where to best focus the District's time and financial resources. Of the 119 stakeholders invited, 75 individuals attended the event. At its conclusion, an Executive Summary was created and is currently being used to develop a 3-5 year Educational Plan. Student centered learning and community connections have surfaced as being two of the District's primary goals. Additionally, the priority of these goals has been echoed through various Gardiner Heart and Soul events. The final Educational Plan document should be completed and approved before the beginning of the new school year. Anyone wishing to receive a copy should contact the Superintendent's Office.

Also this year, MSAD 11 was selected by the Maine Department of Education, along with five other Maine school districts, to participate in the federal Teacher Incentive Fund Grant 4. The five districts were awarded \$25 million to be used in the development of teacher and administrator evaluations based on National Board Certification Standards that will provide financial incentives to teachers and administrators who are deemed effective. The professional development component of the grant is phenomenal and will give our District the financial support we would never have been able to otherwise afford. It is an exciting opportunity.

As we navigate through another difficult budget year, MSAD 11 continues to pride itself on being a model of efficiency. Currently, we have the lowest Per Pupil Expenditure in Kennebec County, ranking in the bottom 15% of the State. The 2013-2014 budget responds to the continuing decline in student enrollment and state revenue. As of this writing, the projected budget increase is less than 1% and yet it includes the addition of the governor's proposed shift in teacher retirement costs totaling approximately \$329,000. The budget also includes a 13% increase in the cost of health insurance, minimal salary increases, as well as an increase in student transportation as a result of the new bus leasing contract. The School Board continues its search for potential long-term savings including alternative heating sources as well as the continued evaluation of our facility needs.

MSAD 11 has a lot to celebrate thanks to the support of teachers, parents, students, taxpayers, community members, and elected officials.

Respectfully submitted,

Patricia Hopkins
Superintendent of Schools

Chief Minkowski reads aloud
on Dr. Suess' birthday.





Annual Report to the Town of Gardiner A Message from Senator Flood

Dear Friends and Neighbors:

It is an honor to represent you in the Maine Senate, and I am grateful for the trust you have placed in me to work for the betterment of this community and our state. My previous service in the Maine House of Representatives should allow me to hit the ground running to be a strong advocate for issues that impact our region.

Looking back at the results of the past two-year session, I am proud of the work accomplished by lawmakers during an extremely difficult fiscal climate. We increased state funding to local schools by more than \$63 million and have more to do there. We paid back our local hospitals millions of dollars owed for MaineCare services, created more transparency and accountability at state agencies, and brought greater certainty and solvency to the retiree pension system. With bi-partisan support, the cost of living adjustment (COLA) was frozen this past year, but with the provision that if the state had surplus money, the COLA would be reinstated. I am pleased to report that our retired state employees and teachers received their COLA for this year. We also were fortunate enough to see Maine's business climate improve this past year. According to the 2012, CNBC annual ranking of America's top states for business, Maine climbed five spots from the previous year. It is imperative that we do not roll back the steps taken during the 125th Legislature that helped set us on the course toward a brighter future.

Maine continues to be hampered by high energy costs and an aging population. I am sure that this year, the Legislature will work to find ways to lower energy costs, which will help encourage job growth and keep existing jobs here in Maine. Our state now has the oldest population in the country, so another priority is creating more opportunities for our younger residents so they will have incentive to stay here in Maine. I will once again serve on the Joint Standing Committee on Appropriations and Financial Affairs and will be active in developing our state budgets and finding resources to fund worthy legislation. I will do my best to encourage bi-partisan collaboration on important matters facing our state. My own individual priority is to continue to find funding for physically or mentally-challenged individuals living within our state. I will be working with both the Health and Human Services Committee and the Appropriations Committee in that regard.

The shortfall of at least \$120 million within the Department of Health and Human Services continues to be one of the most challenging and delicate issues facing lawmakers. We must also adjust for a \$35 million revenue shortfall in the budget that ends June 30. As we move forward, we must strike a balance between attaining necessary budget savings while providing for those who are the truly most needy in our communities. As a member of the Appropriations Committee, I am in a good position to help find that appropriate balance.

Again, thank you for entrusting me to represent you in Augusta. Please feel free to contact me if you ever need my help in navigating the state bureaucracy. I would be happy to assist in any way that I can. You may contact me in Augusta at 287-1505 or directly at 395-4915 or by email at senpatrick.flood@legislature.maine.gov

Sincerely,

A handwritten signature in black ink that reads "Pat Flood".

Patrick Flood
State Senator



District 21 Senator Patrick Flood
56 Wedgewood Drive
Winthrop, ME 04364
Phone: (207) 395-4915
Email: patricksaaflood@roadrunner.com

When the Legislature is in session, you can leave a message for Sen. Patrick Flood by calling the State Senate Message Phone: (800) 423-6900 or by calling the office at: (207)287-1505.

Message to the Citizens of Gardiner

Dear Friends and Neighbors:

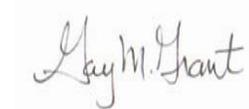
It is an honor and a privilege to represent the people of the City of Gardiner in the Maine House of Representatives. While the 126th Legislature holds many challenges, particularly with regard to the budget, I am optimistic about our future.

During this session I have been assigned to two Legislative Committees. The first committee is the Joint Standing Committee on Environment and Natural Resources. There are nearly 200 bills for us to review, including some of the more visible issues like BPA and mining. With the Kennebec River running through District 59, I can't think of a more fitting committee on which to serve. I am also pleased to have been one of only two freshmen legislators to be chosen to serve on the Joint Select Committee on Maine's Workforce and Economic Future. I am confident that collectively we will submit meaningful legislation that will move Maine toward a brighter economic future.

Although I have high hopes for our future, I also know we face drastic budget reductions that could significantly impact our city. Please be assured that I will work as hard as I can to protect those state dollars, like revenue sharing and the homestead exemption.

In the meantime, I want to hear from you. Your suggestions and concerns are of great interest to me. Please always feel free to contact me by email at RepGay.Grant@legislature.maine.gov or by phone at 582-5882 or at the Legislative message line 1-800-432-2900.

Sincerely,



Gay M. Grant
State Representative
House District #59



District 59 Representative to the Legislature Gay Grant
Phone: 207-582-5882 or Cell Phone: 207-215-3501
State House Telephone: 207-287-1400 or 207-287-4469 (TTY)
PO Box 4, South Gardiner, ME 04359
or House of Representatives, 2 State House Station, Augusta
Email: RepGay.Grant@legislature.maine.gov
Website: <http://www.maine.gov/legis/house>

City of Gardiner

CONGRESSWOMAN
CHELLIE PINGREE

1ST DISTRICT
MAINE



COMMITTEE ON AGRICULTURE
SUBCOMMITTEE ON NUTRITION AND HORTICULTURE
SUBCOMMITTEE ON CONSERVATION, ENERGY,
AND FORESTRY

COMMITTEE ON ARMED SERVICES
SUBCOMMITTEE ON PERSONNEL
SUBCOMMITTEE ON SEAPOWER AND
EXPEDITIONARY FORCES

CONGRESS OF THE UNITED STATES
HOUSE OF REPRESENTATIVES

January 22, 2013

Dear Friend,

I hope this letter finds you and your family well. It continues to be an honor to represent you, and I wanted to take a moment to share with you some of the work I've done in Washington and Maine over the last year and look ahead to the rest of this year.

Given the partisan environment and lack of compromise in Washington, I have been looking for ways to help Maine people and the Maine economy that rise above those partisan differences.

One issue I worked hard on last year was local food and local farming. Farming—particularly smaller, sustainable farms—is a growing part of Maine's economy. For too long national farm policy has primarily benefitted giant agribusinesses in other parts of the country. So I introduced the Local Farms, Food and Jobs Act to bring local farmers the resources they need to keep growing.

Every five years, Congress is supposed to pass a farm bill, which sets the nation's farm policy. As we debated a farm bill last year, we were able to get most of the provisions in the Local Farms, Food and Jobs Act included in the legislation. Congress has yet to pass that farm bill, however, but we are working to make sure those important provisions that will help local farms in Maine remain included when they do.

Sometimes the most practical solutions don't even involve legislation or Washington. For example, as the lobster industry struggled with low prices and an oversupply of lobster last summer, I wrote to the heads of all the cruise ship companies that visit Maine. I was surprised to learn that none of them were buying local, fresh lobster for their passengers and I asked the CEO's of each company to consider doing so. I'm happy to say that a number of them agreed to buy lobster locally when their cruise ships made stops in Portland, and ordered thousands of pounds of Maine lobster for their passengers.

I am beginning this year with a new assignment to the House Appropriations Committee. This is a big responsibility, since it is the committee where virtually all the spending decisions are made. These decisions can have a real impact on Maine, from how much funding is available to shipbuilding to things like funding for first responders and schools.

Everyone agrees we need to reduce the deficit, but how we go about that is a matter of great debate. I believe we need to cut unnecessary spending but at the same time keep investing in the things that will grow our economy and provide a bright future for our children. And I'm sure we will debate those issues on the Appropriations Committee.

I want to also take this opportunity to remind you that I am always ready and willing to help you out if are having an issue with a federal agency. My office can make inquiries to a federal agency on your behalf; connect you with resources and more. No question is too small and we are always happy to hear from you. If there is anything I can do, please don't hesitate to contact me at (888) 862-6500 or www.pingree.house.gov.



Hope to see you in Maine soon,

Chellie Pingree
Member of Congress

1318 LONGWORTH BUILDING
WASHINGTON, DC 20515
202-225-6116
202-225-5590 FAX

2 PORTLAND FISH PIER
SUITE 304
PORTLAND, ME 04101
207-774-5019
207-871-0720 FAX

**Note: Chellie Pingree was our representative for the first half of 2012.
Gardiner changed to District 2 and is now represented by Michael Michaud.*

MICHAEL H. MICHAUD
2ND DISTRICT, MAINE

WASHINGTON OFFICE
1724 LONGWORTH HOUSE OFFICE BUILDING
WASHINGTON, DC 20515
PHONE: (202) 225-6306
FAX: (202) 225-2943

www.michaud.house.gov

Congress of the United States
House of Representatives
Washington, DC 20515

COMMITTEES:
SMALL BUSINESS
SUBCOMMITTEE ON RURAL AND URBAN
ENTREPRENEURSHIP
SUBCOMMITTEE ON FINANCE AND TAX
TRANSPORTATION AND INFRASTRUCTURE
SUBCOMMITTEE ON HIGHWAYS AND TRANSIT
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AND HAZARDOUS MATERIALS
SUBCOMMITTEE ON ECONOMIC DEVELOPMENT,
PUBLIC BUILDINGS AND
EMERGENCY MANAGEMENT
VETERANS' AFFAIRS
SUBCOMMITTEE ON HEALTH
CHAIRMAN

Dear Residents and Friends:

While far from perfect, the legislation passed to avoid December's fiscal cliff embodied a spirit of bipartisan compromise that I hope will carry over to a broader agreement on our nation's finances. The bill ensures that Mainers will not have to pay an estimated \$1.4 billion in additional taxes in 2013, and extends a number of vital programs relied upon by Mainers. I look forward to working on a fiscally sound compromise that avoids burdening our most vulnerable citizens, seniors and veterans.

The gridlock in Washington has not slowed my efforts to fight for Maine's industries on the national and international arena. I have been proud to lead the fight in Congress to protect American manufacturers like New Balance, which employs approximately 900 Maine workers across three factories, from unfair tariff reductions. After presenting President Obama with his own set of New Balance Sneakers, I brought U.S. Trade Representative Ron Kirk to the Norridgewock facility to learn more about the industry. I have also worked with Ambassador Kirk to oppose Nova Scotia's proposed subsidies for its paper mill in Port Hawkesbury.

My 2nd annual tour of Maine's manufacturers to hear firsthand about their success and challenges was very helpful. These tours are an important part of my ongoing "Make it in Maine" agenda which consists of initiatives to boost domestic manufacturing. The feedback I received has been invaluable in helping to identify legislative action needed to support job growth in the industry.

It will also be my great honor to continue serving our nation's veterans as the new Ranking Member of the House Veterans Affairs Committee. While I am proud of my accomplishments helping to improve services for our brave men and women in uniform, I know there is still so much to do. As Ranking Member of the full Committee, I will fight for new advances in areas such as veteran employment, VA claims backlogs, and veterans' health care.

My highest priority has always been ensuring that Mainers receive timely and quality constituent services. Whether you have a specific concern with a federal agency or need help connecting to resources, please don't hesitate to reach out to me at any of my offices. I also encourage you to visit my website (www.house.gov/michaud), where you can email me, sign up for email updates, and connect with me on Facebook and Twitter.

Thank you again for the opportunity to represent you in Congress.

BANGOR:

6 STATE STREET, SUITE 101
BANGOR, ME 04401
PHONE: (207) 942-6935
FAX: (207) 942-5907

LEWISTON:

179 LISBOW STREET, GROUND FLOOR
LEWISTON, ME 04240
PHONE: (207) 782-3704
FAX: (207) 782-5330

With warmest regards,

Michael H. Michaud
Member of Congress



PRESQUE ISLE:

445 MAIN STREET
PRESQUE ISLE, ME 04769
PHONE: (207) 764-1036
FAX: (207) 764-1060

WATERVILLE:

16 COMMON STREET
WATERVILLE, ME 04901
PHONE: (207) 873-5713
FAX: (207) 873-5717

CITY OF GARDINER CALENDAR

January

January 31—last day to register your dog without a \$25 late fee

March

Second Tax Payment Due March 15th

May

ATV registrations go on sale

Household Hazardous Waste Collection

Memorial Day Events

30 day lien notices for nonpayment of taxes

June

Liens filed for nonpayment of taxes

Greater Gardiner River Festival

June 4—MSAD11 Budget Referendum

August

Applications for absentee ballots become available

City Council and/or Mayor Nomination Papers Available
the First Monday

National Night Out—2nd Tuesday

Tax Bills are mailed

September

First Tax Payment Due September 15th (September 5th for
tax club members)

Nominations Papers Due the Second Monday

October

Absentee Ballots become available

Dog Licenses go on sale October 15th

Fall City Wide Clean-Up

Fire Prevention Week

Halloween Trick-or-Treating

Snowmobile registrations go on sale

Swine and Stein Oktoberfest

November

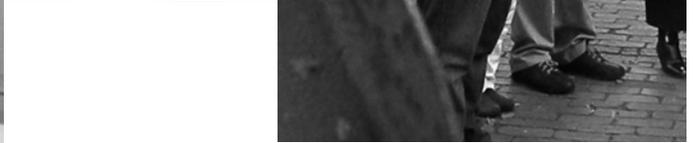
November 5—Potential Referendum

December

Boat registrations go on sale

Fishing and Hunting licenses go on sale

Gardiner Days of Light Holiday Celebration



2012 EVENTS



